



RESEARCH PROMOTION POLICY

Kokrajhar Govt. College promotes research by providing resources to researchers to enhance their research capabilities and also by recognizing research output of faculty members and research students.

The objectives of the college Research Promotion Policy may be specified as follows:

1. To Generate and Provide Resources for research
2. To Enhance Research Capabilities, Collaborations and Output
3. To ensure Ethical research practices in college

Generating and Providing Resources (Capital and Infrastructure)

- Apply for financial support schemes from Central and State agencies to ensure constant upgrade of research facilities.
- Both faculty and scholars are provided the services of the research laboratories available in the college.
- Teachers wishing to apply for patents and projects are provided support (both financial and expertise)
- To bear partial cost of attending FDPs/seminars/conferences by the faculty members for quality enhancement of faculty is provided on case-by-case basis.

Enhancing Research Capabilities and Collaborations

The college makes endeavor to increase the research capabilities and output of the researchers by encouraging them to:

1. Publish papers and books
2. Make paper presentations
3. Apply for patents
4. Product development, monitoring and commercialization
5. Attend workshops/trainings/courses which will increase their skills and output



6. Undertake editorial/review duties without disrupting the duties of the faculty at the college
7. Accept assignments as resource persons/faculty exchange without disrupting the normal duties

Ensuring Ethics in Research

The college has a zeal to enhance its research activities along with teaching, and hence it has decided to adopt a sound research ethics policy which is implemented by the college research regulatory bodies. Stepping out of its conventional mode of teaching-learning in the past when research activities were very limited, the college is now set to enter into a new phase of higher education where research activities for both faculties and scholars become an important component of education. So, the college is striving for a congenial environment of research activities and satisfactory amount of research outputs for which sound research ethics is necessary.

PLAGIARISM CHECK POLICY

Considering the necessity of good ethics and honesty in all academic activities both in teaching and research, the college adopts measures to ensure the required benchmark of standard in teaching and research. To achieve this goal the college uses a “PLAGIARISM CHECK POLICY” for the researchers and scholars of Kokrajhar Govt. College, reflecting its tenacity over freedom, discipline and excellence in its proceedings.

The college uses DrillBit, a Specialized plagiarism check software which is also used by Bodoland University, the affiliating university of the college. The Research and Development Cell oversees the operation of Plagiarism check of every thesis or dissertation before they are approved for final submission to the concerned department.

Procedure of Plagiarism check using approved software is compliant to university guidelines.



The College Library is equipped to provide the assistance and access for plagiarism checker software. Before final submission the final soft copy of the PhD/Post-PhD/Dissertation theses are provided in pdf and doc/docx format to undergo check with plagiarism detection software.

Research Scholars and Supervisors submitting theses follow the guidelines compliant to Bodoland University or whichever University is awarding the final degree.

- The final soft copy of the doctoral theses/ dissertation in PDF/ doc/docx format is submitted to the librarian for the check.
- The content of theses covers the chapters from introduction to bibliography/in a single file. Preliminary pages, namely the declaration, acknowledgement, abstract, list of charts and abbreviations, tables of contents, etc., and succeeding pages, glossary, index, questionnaire, etc. are to be submitted as a separate file.
- The maximum time of getting checked is three days for scanning the text of the theses and the issue of the report depicting the percentage of similar content.
- If the percentage of similar content is beyond the permitted limit or any plagiarized content is detected, the scholar is given a chance to take appropriate corrective measures.
- The Research and Development Cell of the college makes sure that researchers accurately acknowledge the right authors and sources.

RESEARCH ETHICS POLICY

Since good research cannot be carried out without research ethics which is practiced in any reliable research activities. Adhering to certain norms in research is very important as it promotes the accomplishment of the aims in research. The Research Ethics Policy of the college provides broad guidelines for individual behaviour in matters of research activities. In this regard the Research and Development Cell aims at the following points.

1. Ensure all research in the college follows universally approved protocols of ethics and the laws prevailing in the country



2. To provide guidelines to ensure that collaborative work can be carried out without misunderstanding and conflict of interests.
3. To safeguard the rights of animals, humans or communities' whichever is involved in the research.
4. To outline the role expected from mentors (guides) and mentees (scholars)

Regulatory Body

All matters of Ethics in Research are managed by the College Research and Development Cell. The Intellectual Property Rights and Ethical Matters Committee which functions under the Research and Development Cell of the college is responsible for regulating the Research Ethics Policy.

The IPR and Ethical Matters Committee consists of the following members of the college:

1. The Principal & Chairperson of Research and Development Advisory Council
2. One Convenor
3. The IQAC coordinator
4. Two Legal Advisers
5. Two Senior members
6. The Director of Research and Development Advisory Council
7. The Librarian

Role expected from mentors

- Constantly update knowledge
- Be open-minded and supportive
- Facilitate research activities
- Assign clear roles for Mentees without ambiguity
- Avoid burdening mentees with personal work



Role expected from scholars

- Sincerity and Dedication
- Honesty and Transparency
- Hard work
- Respect to co-workers and mentors
- Responsibility and Legality

All researchers are expected to be aware of and respect the laws of the land regarding

1. IPR (patents, trademarks, copyrights, plagiarism) and publication
2. Testing on animals
3. Testing or Information collection from human beings
4. Privacy and Confidentiality
5. Transfer and Handling of Bioresources and/or hazardous material

Norms of Publications and Collaborations

All publications should confirm to discipline-specific good practices:

- The authors must be able to identify their contribution to a research output (article/patent/book/product).
- The authors should accept personal responsibility for their research outputs
- Contributions of collaborators should be properly acknowledged with their permission

Misconduct in research

The following practices are deemed misconduct in research and those practicing these will be subject to disciplinary action

- Piracy
- Abuse of Intellectual Property Rights
- Abuse of Research Resources
- Substance Abuse
- Defamation/ Harassment/ Bullying
- Impersonation and/or Fraud
- Sabotage
- Denying access to resources/information
- Wrongly claiming/appropriating others achievements as own



Implementation of the Policy

The IPR and Research Ethical Matters Committee is expected to revise and update the above guidelines to ensure that ethical research is carried out in the institution. Any report of ethical report is first examined by The IPR and Research Ethical Matters Committee before it is brought to the table of the Research and Development Cell and the Principal for critical decisions.