

KOKRAJHAR GOVT. COLLEGE

Kokrajhar, B.T.C., Assam, 783370

Accredited by NAAC at 'B' Grade



PROSPECTUS

Academic Session

2020-21

Medium of Instruction: ENGLISH

Motto: Discipline and Excellence

“The function of education is to teach one to think intensively and to think critically. Intelligence plus character - that is the goal of education.”

Martin Luther King, Jr.

Website: www.kgc.edu.in

Success Rate of H.S Final Examination, 2019

Course	Stream	Total appeared	Total Passed	Pass Percentage
H.S. 2nd Yr	Arts	335	256	76.42
	Science	103	82	79.61

Success Rate of TDC Final Examination, 2019

Year	Stream	Total appeared	Total Passed	Pass Percentage
2019	B.A(Major)	307	235	76.54
	B. Sc Major)	80	48	60

**STUDENTS WHO PASSED BEFORE 2019
ARE NOT ELIGIBLE FOR ADMISSION**

ADMISSION SCHEDULE: 2020 - 21

Course	Date of Availability of Online Form		Last Date of Submission of Online Forms	Date of Announcement of Selection List and Date of Admission	Date of Commencement of Class
HS 1 st Year (Arts & Science)	SEBA	12/06/2020	05/07/2020	To be notified later in the College website	To be notified later in the College website
	CBSE/ Other Boards	From the date of declaration of results	Upto 15 days from the date of declaration of results		
B.A./ B.Sc. (Arts & Science)	AHSEC	02/07/2020	15/07/2020	To be notified later in the College website	To be notified later in the College website
	CBSE/ Other Boards	From the date of declaration of results	Upto 15 days from the date of declaration of results		
M.A./ M.Sc.	Will be notified later				

CONTENTS

Chapter I (Introduction)

1.1	About Kokrajhar	01
1.2	About Kokrajhar Govt. College	02
1.3	Vision of the College	08
1.4	Mission of the College	09
1.5	The College Motto	10
1.6	Infrastructure of the College	10

Chapter II (Programmes of Study)

2.1	Higher Secondary Courses (10+2)	12
2.1.1	ARTS	13
2.1.2	SCIENCE	15
2.1.3	Result Criteria	16
2.2	Three Years Degree courses [Semester system: 6 semesters]	17
2.2.1	Stream wise intake capacity in TDC courses	17
2.2.2	Bachelor of Arts (B.A):	17
2.2.3	Bachelor of Science (B.Sc):	18
2.2.4	Post Graduate Courses [Semester system: 4 semesters]	19
2.2.5	Certificate/Diploma Courses	19

Chapter III (Admission Policy)

3.1	General Policy	20
3.2	Reservation for extra-curricular & special category	20
3.3	Selection of students for Admission	21
3.4	Selection of Candidates for Honours/Major courses	21

Chapter IV (Admission Procedure)

4.1	How to apply	25
4.2	How to get admitted	26
4.3	How to get fees relaxation	26
4.4	Focal points to note	27
4.5	Check list	28

4.6	Fees Structure	29
4.8	Identity card	31
Chapter V (Examination rules)		
5.1	Attendance	32
5.2	Unit test/Sessional Examinations	32
Chapter VI (College Uniform)		
A.	Uniform for Girls	33
B.	Uniform for Boys	33
Chapter VII (Laboratory Facilities)		
I.	Department of Botany	34
II.	Department of Chemistry	34
III.	Department of Computer Science	35
IV.	Department of Education	35
V.	Department of Geography	35
VI.	Department of Physics	35
VII.	Department of Zoology	36
Chapter VIII (General Discipline)		37
Chapter IX (Departments and Faculty members)		38
Chapter X (Administrative Staff)		42
Chapter XI (Students' Union)		44
Chapter XII (Other Facilities)		45
Chapter XIII (Co-curricular activities and Extension Services)		48
Chapter XIV (List of Different Committees/Sub-committees/Cells of the College)		54
Annexure-I (Affidavit by the student)		66
Annexure-II (Affidavit by the Parent/Guardian)		67

I

INTRODUCTION

1.1 About Kokrajhar

Kokrajhar town is the gateway to northeast India. Located in a strategic place, often referred to as the 'chicken's neck' (Elevation=34 metres, $26^{\circ}24'18.3''$ N latitude and $90^{\circ}16'33.3''$ E longitude), Kokrajhar connects northeast India with the mainland. At present, it is the headquarter of Kokrajhar district as well as Bodoland Territorial Council (BTC), an autonomous administrative setup comprising four districts viz., Kokrajhar, Chirang, Baksa and Udalguri. From a sleepy and an insignificant town this place has grown rapidly. Not so long ago, it was just a Sub-divisional headquarter. From a Sub-divisional headquarter it evolved as headquarter of Kokrajhar district following its bifurcation from Goalpara district in 1983, and then in 1993 this place was transformed as the headquarters of the erstwhile Bodoland Autonomous Council (BAC). Further, with the creation of Bodoland Territorial Council (BTC) in 2003, Kokrajhar became the seat of power of the newly constituted Territorial Council. At present, Kokrajhar is a bustling place. It is not only a centre of political action but, it has emerged as the nerve centre of cultural, literary, sports and intellectual activity. Kokrajhar has evolved into a **cultural capital** of the entire Bodo community.

Significantly, Kokrajhar is a place of rich and diverse cultural heritage, literature, folklore, history, flora and fauna and is blessed with beautiful landscapes. Chakrashila Wildlife Sanctuary, located in the vicinity of Kokrajhar town is an example. This Sanctuary is home to Golden Langur (scientific name *trachypithecus geei*), a species which is indigene to the place. Most importantly the hills, rocks and rivers in and around this Sanctuary are steeped in rich myths, legends and folklore of the Bodos. Further, this place has produced famous sportspersons and athletes who have brought laurels for the state and the country.

Kokrajhar town has a humble beginning with humble people living in and around the town for generations. But, the simple and humble inhabitants of this place had a noble vision. Therefore, they worked with a missionary zeal for the growth and development of the place and the emancipation of its inhabitants. The rustic people of this place at all times played a greater role in taking up the mantle of leadership, especially the Bodo people, in the upliftment of the place and the emancipation of the

downtrodden and marginalized communities through the development of language and literature, culture, education, socio-economic and political conditions. Through thick and thin, the simple yet wise men and women of this area strove towards development through education in all the spheres of life of the individuals and community as a whole. The strategic location of the place, perhaps, has been a key factor for the growth of this characteristic trait. The place is a confluence of Assamese and Bengali cultures with the Bodos in between them; the Bodos had the advantage to learn from their immediate neighbours and then in turn to apply the experience internalized for the welfare of their community. For example, Gurudev Kalicharan Brahma brought the Brahma religious movement from Calcutta (now Kolkata), West Bengal and with this began the socio-religious reform movement amongst the Bodo community. This can be termed as the Renaissance period for the Bodo community and the beginning of tryst with modernity. Late Rupnath Brahma, a litterateur and a politician of immense repute from the Bodo community, hails from Kokrajhar. He was instrumental in the upliftment of the subaltern Bodo people. Thereafter, Bodofa Upendranath Brahma, the architect of new Bodo generation, took up the mantle from these stalwarts. All these instances speak volumes of the visionary astuteness of the people of this area.

1.2 About Kokrajhar Govt. College

Kokrajhar Govt. College (then Kokrajhar College) was established in 1959 at the heart of the town with a noble vision of bringing higher education to common people in general and the tribal people in particular. When Kokrajhar Govt. College was established in 1959 there were only handful institutions of higher education in lower Assam. The few that existed were located in far off places like B.N. College at Dhubri, Abhayapuri College at Abhayapuri and Goalpara College at Goalpara. Considering the fact that at that time communication was rudimentary to say the least, it was literally well nigh impossible for the economically weak people of Kokrajhar and its surrounding areas to pursue higher education. Therefore, Kokrajhar Govt. College played a vital role in imparting higher education to the socio-economically backward tribal people as well as other communities in the area. As in other backward places of the country, people of this area suffered from various social evils, superstitions, crude social practices, prejudices, etc. The economic system of this region was dominated by rich landlords and naturally the poor became victims of exploitation. Being dependent on farming and cultivation for livelihood and generally without access to alternative

means of sustenance and education, the illiterate people had no other resource or means of escape from the cycle of poverty and exploitation. Thus the socio-economically weaker sections of the society could not dream of providing a better future for their children. Despite the availability of land the poor could not rise for the lack of education. Owing to the lack of proper communication facilities, higher educational institutions and the general lackadaisical attitude of the government of the day in providing basic incentive for enterprise and farmer-friendly economic policies only a small handful of people, particularly children of landlords and moneyed people could pursue higher education.

The founding fathers of Kokrajhar Govt. College cherished a noble vision of bringing about a sustainable development in the society through quality higher education. They understood that a backward and downtrodden society quality higher education should receive priority to overcome the state of huge social disability. The founding fathers realized that education is the key to enlighten and empower the socio-economically backward people. Developing human resource became a Mission. The pioneering leaders correctly gauged the causes of the problem and identified the measures needed to be taken so as to ameliorate the condition in the near future. In spite of numerous obstacles on their mission and handicaps they set out to establish an institution of higher education in Kokrajhar.

Education empowers and enlightens. It enables even the weakest of the weak strata of the society to participate equally in a democratic polity. Since 1959, Kokrajhar Govt. College (then Kokrajhar College) has catered to this end. From the time of its inception, the College has always laid emphasis on value based and job orientated education even though it has little scope to design course materials or to introduce new courses. Initially, the College started with Arts stream with limited subjects, viz. English, Assamese, Bengali, History, Political Science and Economics. Gradually, subjects like Education, Philosophy, Statistics, Geography, Bodo and Sociology have been introduced. Out of these, the most recent, being Sociology.

The College offers Higher Secondary, Under Graduate and Post Graduate courses in both Arts and Science streams. However, presently the Post Graduate courses are limited to the subjects of English, Bodo, Mathematics and Chemistry but, the College is actively considering introduction of PG courses in other subjects as well in due course of time. Currently, the College offers Major courses in almost all the

subjects in Arts stream which are English, Bodo, Assamese, History, Economics, Education, Political Science, Geography, Hindi, Bengali, Philosophy and Sociology.

The arts stream was brought under the deficit grant-in-aid system in 1963, soon after the establishment of the College. Thereafter, considering need of science studies the Science stream was introduced in 1964 initially with three subjects, viz. Physics, Chemistry and Mathematics. Later life sciences Botany and Zoology were introduced. Recently, Computer Science and Statistics were added. Notably, the government brought the Science stream under deficit grant-in-aid system on 1 December 1972. Until recently Kokrajhar Govt. College was one of the few institutions of higher education offering science studies in lower Assam.

From a humble beginning the College has steadily grown in size and strength and it has attained a status of eminence in the field of higher education in the state. It has produced illustrious alumni year after year. Its alumni occupy influential positions in the society in every walk of life today. In recognition of this yeoman service the Government of Assam declared the College as a Government College on the 22nd of August 2006.

At present there are nineteen departments in the College, Sociology being the latest addition. Keeping in mind the need of the hour the College is actively working to introduce new departments, viz. (1) Biotechnology, (2) BBA and (3) Psychology in the near future. In addition to these B. Voc. Courses in (1) Journalism & Mass Com, and Tourism & Travel Management (TTM) will be introduced shortly. Further, Diploma Course in Textile & Weaving and a Training Centre for Mushroom Cultivation are in the pipeline.

At present there are **ninety** teaching staff including the guest faculty and one librarian. There are **thirty seven** non-teaching employees. The total strength of students at present is **around three thousand**.

The College has a grand master plan for its physical infrastructures. Presently, the existing buildings are incomplete. Plans are afoot to construct new structures and complete the existing ones with generous help of the government and the well-wishers of the College. At present the College has got an administrative block, a science block, a library building, and two arts blocks apart from two old blocks of Assam type structure. The administrative block on the ground floor houses office room, Principal's

Chamber and Conference Hall and departmental rooms, major classrooms, lab and the office room of IQAC on the first floor. The College canteen is located at front side, adjacent to the college road. The playground of the College is shared by the Kokrajhar District Sports Association. The College has two Boys' Hostels and one Girls' Hostel. The botanical garden of Botany Department is located in the north-east corner of the campus.

The central library of the College named **Nilkamal Brahma Central Library** after the famous Bodo litterateur and alumni of the College is housed in a spacious building with modern facilities. At present the Library has a collection of over 30,000 books, 30 journals and periodicals (29 National and International) and 10 National and local Newspapers. The Library maintains a book bank which has 1552 essential books for financially disadvantaged students. The process of computerization of the library is under process. The Library tries to provide open access to the students for maximum convenience. All the books are automated with barcode. An internet facility is attached in the Library. Apart from the Central Library, each department has a Departmental Library which remains under departmental head's control.

The College has NCC and NSS training facilities. Students can enrol their names soon after admission. Recently the College introduced Scouts and Guides Cell to inculcate into the young minds the nobility of service to the society, to the nation, and to people in time of need. The Extension Education Centre conducts programmes of community interest such as awareness on environmental pollution, epidemic and endemic diseases, the health hazards arising from unhealthy lifestyles and basic education of modern living which includes empowerment of community as well as individual, literacy, quality education, civic responsibilities, etc. The Career-Counselling Cell offers guidance for further studies and job opportunities. The co-ordinator of the Cell arranges motivation and counselling sessions by inviting experts in the given field. In addition to these, the College maintains a Grievance Redressal Cell to address the grievances of the students and the faculty. Notably, the College has a Students' Day Home.

Kokrajhar Govt. College has earned a name for itself in cultural activities, music, sports and in N.C.C. events. The students' union known by the nomenclature KGCSU (Kokrajhar Govt. College Students' Union) is a representative of the Students and exercises power as enshrined in the College byelaw. The Union plays an important role in the smooth and efficient running of the College. The union organizes co-

curricular activities regularly such as Annual Bonjar Festival, Fresher's Social, Sports Events, etc. Groomed by the Principal and the Professors-in-charge of different sections of the Union, the members of the KGCSU are given numerous opportunities to hone their leadership talents. It is noteworthy to mention here that a large number of former members of the Union have evolved into influential student leaders, political leaders/ activists and social workers/ entrepreneurs/ activists.

Over the years the numbers of students securing first division/class in both higher secondary and degree courses have increased substantially since its initial years. Since its inception the College has emphasised on quality education. Recent trends indicate an improvement in the overall educational scenario and a recovery from the malaise brought about by two protracted students' movements from the second half of the 70s through the end of 90s. In this regard, Late Mukul Chandra Brahma, former Principal took the lead role in maintaining the standard of education in the College.

The track record of the College in sports is laudable. In every University sports competitions, College has achieved *numero uno* position. The College athletic team were Champions in the Inter-College Sports Festival held in Pandu College in 1999. A number of students of the College has represented Gauhati University and the State in national level football, volley-ball and athletics. NIS football coaches Mr. Pradip Brahma, Mr. Babul Basumatary and Mr. Bidhan Das are alumni of Kokrajhar Govt. College. The College sprinter Mrs. Subhra Chatterjee won two gold medals in the Inter-College Sports Festival held at Nalbari in 1979. She represented the State several times in the national level. The football team of the College was finalists in the Inter-College Football Tournament of Gauhati University held at Gossaigaon College in 2011 as well as in 2016 which was hosted by the College. The NCC troupe has won several prizes both in camping and in the drills performed during Independence and Republic Day celebrations. The National Service Scheme has been active in the College. The NSS volunteers have conducted both normal and special camps in interior places of the neighbourhood.

The College has a Bodo Students' Literary Society which was established in 1968. The Society was formed by the conscious students of the time to work for the betterment of Bodo language and literature. It can be said that it has played a significant role in developing Bodo language and literature. The Society publishes the writings of students and teachers in its annual magazine, *Onzima*. Numerous literary

pieces published in this Magazine have found place in the anthologies of Bodo poetry, essays and short stories. The popular short story writer Nilkamal Brahma was once an editor of the Magazine. Since the 1980s the Society has been conducting seminars on literary topics by organizing a literary festival in memory of the pioneering Bodo poet Ishan Mushahary, often referred to as a Bodo romantic poet.

The College has a unit of World Society of Mathematical Sciences, which is working towards combating the downward trend of interest in the field of Mathematical Sciences. World Society of Mathematical Sciences works globally, not just locally in this issue. It may be mentioned that the society was formed under the initiative of the Department of Mathematics of the College.

On 22nd September, 2003 prominent alumni of the College formed an Alumni Association. Sri Prafulla Kumar Hazoari, ACS and Dr. Sikkhna John Wary were the founding President and Secretary of the Association respectively. The Association was formed to provide a platform for the alumni to participate actively in its growth and development. Accordingly, the Association prepared a constitution reflecting the vision and mission of the organization. Thus, "Friendship, Discipline and Excellence" was adopted as the motto of the Association. The Association has created a trust fund for the welfare of talented and meritorious students from economically humble backgrounds. The Association confers *Best Student Alumni Award* annually to the students securing highest marks in secondary and degree courses from the College.

1.3 Vision of the College

1. **Quality Education:** The necessity of quality has increasingly become important in the age of globalisation where specialisation and competition have become the major determining factors of success and failure. Kokrajhar Govt. College believes that it is its bounden duty to improve the quality of the institution in every aspect in order to produce competent and successful students. The College has decided to lay special emphasis on the following points in relation to quality improvement:

- (i) Effective organization and management.
- (ii) Appointment of competent and eligible teachers with good academic career.
- (iii) Entrance test for the students.
- (iv) Regular supervision of the classes.
- (v) Assessment of students' performance and remedial measures.
- (vi) Teachers' self appraisal for remedial measures.
- (vii) Students' supportive measures etc.

2. Transforming the College into a Centre of Excellence:

An institution of excellence is a long cherished dream of the people of this backward part of the state. With the upgrading of the College as a full-fledged government institution in 2006 the objective is on the road of fulfilment. As some of the educational issues cannot be settled without special care and attention from the Government, the College authority has time and again approached the Govt. for making necessary arrangements in order to introduce some pertinent courses and provide adequate infrastructure and man-power in this regard.

3. To extend help towards the promotion and development of a progressive society:

Development of a society can be realized only through effective and strategic development planning. Effective and strategic development planning can be possible only through proper understanding of the society and its problems. In order to find out the root cause of a social problem and apply remedy to this effect we have to adopt scientific approach which can yield effective results. To this effect, the College has a vision to execute research projects in both Science and Arts faculties, which are relevant and beneficial to the interest of the society.

Kokrajhar area is rich in natural resources and blessed with rich flora and fauna. The faculty of science has ample scope for carrying out both minor and major research projects on nature and environment in this region with an objective of protecting the environment which is rich in bio-diversity. Establishment of sustainable relationship between man and nature, promotion of agro-based industries, increasing forest products, study on herbal medicine, etc. can be made.

Minor research projects can also be carried out by the faculties of social sciences in various socio-economic, political and educational problems of the region.

The execution of these minor projects will transform this College into a centre of intellectual excellence promoting educational and regional development.

The College endeavours to commit its limited resources for the maximum benefit of students and the society. The College has a strong and active Committees/ Cells for maintaining standards in the institution as per norms mandated by UGC and NAAC. The Internal Quality Assurance Cell (IQAC), Career Counselling Cell, Extension Education Centre, and Grievance Redressal Cell take care of various issues as per the given guidelines.

NCC, NSS and Scouts and Guides have been a part and parcel of the College for quite some time now and are here to stay. Through these different units the College have taken up the mantle of nurturing leadership amongst the student community in different spheres of life, i.e. social, economic, cultural and civic life. These units mould the young minds for a strong personality and for larger national integration as per the changing values and ideas of the world.

1.4 Mission of the College

A. To develop Human Resource

B. To nurture healthy and conscious citizens

Through the following measures:

- Providing easy access to quality higher education to the marginalized.
- Inculcating scientific temper and rational outlook.
- Improvement of socio-economic, cultural and civic life of the people of the locality.
- Eradication of social evils, such as superstitions, crude social practices, prejudices, etc.
- Eradication of social inequality and exploitation.
- To improve the quality of life.

1.5 The College Motto

DISCIPLINE & EXCELLENCE is the motto of the College.

Discipline breeds excellence, keeping this in mind Kokrajhar Govt. College makes it a point to leave no stone unturned to inculcate a spirit and culture of discipline in every young minds so as to enable them to bring out the best that lies within them or to develop their talents with sustained efforts.

1.6 Infrastructure of the College

The College infrastructure includes-

1. **Administrative Block:** This houses the offices of the Principal and Vice-Principal, Examination Branch, Conference Room, Departmental Rooms, Class rooms for Honours classes, Laboratory of Mathematics & Statistics Departments.
2. **One Three storied Building:** This houses Department of Physics in the ground floor, class rooms and laboratories; Department of Zoology in the 1st floor, classrooms and laboratories; Departments of Chemistry and Mathematics in the 2nd floor, classrooms and laboratories.
3. **One Double storied Building:** This houses the Departments of Botany, Education and Computer Science in the ground floor and Central Library in the 1st floor.
4. **Two (New RCC Type) Arts Blocks:** These two houses the Departments of Geography, History, Sociology, English and eight class rooms.
5. **Two Assam Type Old Blocks:** These altogether accommodates 13 class rooms.
6. **One New Assam Type Block:** This Block accommodates 5 class rooms.
7. **One New Assam Type Block:** This houses the offices of different Examination Zones and the Office of the INGOU Study Centre.
8. **One Assam Type Building:** This houses the Offices of NCC, NSS, Scouts and Guides, KGCSU, KGCTA, Consultancy and Career Counselling, Extension Education, Science Society, Kokrajhar College Sanchay Aru Rindan SamabaySamity and Alumni Association.
9. **Two Boys' Hostels**
10. **One Girls' Hostel** (two blocks)

11. **One Superintendent Quarter, Girls' Hostel**
12. **Superintendent Quarter, Boys' Hostel**
13. **Students Day Home for Students' Activities:** This accommodates Girls' Common Room and Boys' Common Room
14. **One Canteen**

Forthcoming Infrastructures:

1. **State of the Art Auditorium**
2. **State of the Art Central Library**

II**PROGRAMMES OF STUDY****2.1 HIGHER SECONDARY COURSES (10+2)**

The College is affiliated to Assam Higher Secondary Education Council for Higher Secondary (10+2) courses in Science and Arts.

Eligibility conditions to apply for admission to H.S First year Course

Stream	Conditions
Arts	40% or above marks in aggregate in the HSLC or equivalent Examination
Science	1. 45% or above marks in aggregate in the HSLC or equivalent Examination. 2. 45% marks in General Science and General Mathematics each.

The duration of the course is two years. The course is divided into two parts- H.S. First year and H.S. Final year. During the first year, students have to appear in the Unit Test Examinations without fail and at the end of the session they have to appear in the Higher Secondary First Year Promotion Examination conducted by the college. Only those students who secure 30% in all subjects and fulfil the conditions as laid in the table attached below are allowed to appear in the Promotion Examination and subsequently eligible students are only promoted to Higher Secondary Final Year Classes.

In Higher Secondary courses a student shall have to offer two compulsory subjects and three elective subjects. A student may also offer a 4th elective subject if he/she desires. (The marks of the 4th subject will not be added to the aggregate in declaring grades or divisions.) The **ENVIRONMENTAL EDUCATION** subject is mandatory for the students of H.S. First Year.

Each of the compulsory and elective subjects having no practical will carry 100 marks (except English) in the H.S. First year and Final Year examinations, and in English the distribution of marks in theory & viva voce is 90+10. In subjects having practical, there will be 70 marks for theory and 30 marks for practical in each subject.

On being promoted, students are required to take admission into H.S. Final Year class. At the end of the session, he/she will have to appear in the Higher Secondary Final examination conducted by Assam Higher Secondary Education Council (A.H.S.E.C.) which is held normally in the second half of February every year.

Eligibility criterion for appearing in different examinations for HS students

Unit Tests	Promotion/Final Examination
Minimum 75% class attendance during the prescribed period	1. Minimum 75% class attendance during the whole session 2. Attendance in all Unit Test Examinations

Every learner at +2 stage would be required to participate in an area of co-curricular activities (CCA) of NCC, NSS, Scouts & Guides (Rover/Ranger), Games and sports (any one from athletics and other team games), Cultural and Literary, debating and symposium, quiz, etc. as per guidelines of the Council.

2.1.1 ARTS

i. Intake capacity

150 x 2 sections = 300 seats

ii. Subjects offered

Following elective subjects are offered for HS Arts course-

- (i) Economics, (ii) History, (iii) Education, (iv) Political Science, (v) Geography, (vi) Statistics, (viii) Mathematics, (viii) Logic & Philosophy, (ix) Advance Languages (Assamese/Bodo/Bengali), (x) Computer Science & Application, (xi) Sociology

* Environmental Education (compulsory)

iii. Subject wise intake capacity

Subject	Capacity	Subject	Capacity
Economics	130	Mathematics	30
Education	130	Statistics	40
Geography	120	Advance Bodo	120
History	120	Advance Assamese	120
Logic & Philosophy	130	Comp.Science& Application	25
Political Science	130	Advance Bengali	50
Sociology	130		

iv. Structure of the Combinations

English	MIL/Alternative English	Three or four elective subjects
(Compulsory)	(Compulsory)	(To be chosen from following combinations)

Combinations: At least three from each combination

1	Education, Sociology, History, Economics/ Adv. Language
2	Geography, Economics, History, Political Science
3	Logic & Philosophy, Economics, History, Geography
4	Economics, Statistics, Mathematics, Education
5	Economics, Statistics, Mathematics, Geography
6	Economics, Statistics, Mathematics, Comp. Sc& Application
7	Economics, Statistics, Comp. Sc& Application, Geography
8	Economics, Geography, Mathematics, Logic & Philosophy
9	Economics, Geography, Mathematics, Comp. Sc& Application
10	Economics, Mathematics, Comp. Sc& Application, Logic & Philosophy
11	History, Education, Adv. Language, Political Science
12	Education, History, Adv. Language, Logic & Philosophy
13	Logic & Philosophy, History, Political Science, Sociology
14	Sociology, History, Political Science, Adv. Language/Economics
15	Sociology, History, Logic & Philosophy, Adv. Language/Economics
16	History, Logic & Philosophy, Education, Sociology
17	Political Science, History, Education, Sociology
18	History, Political Science, Logic & Philosophy, Adv. Language
19	History, Political Science, Logic & Philosophy, Geography
20	Education, Mathematics, Logic & Philosophy

21	Geography, Mathematics, Comp. Sc & Application, Statistics
22	Geography, Mathematics, Comp. Sc & Application, Logic & Philosophy

Available MIL subjects:

- (A) Assamese, Bengali, Bodo, Hindi, for which classes are provided by the college.
 (B) Alternative English, for which classes are provided by the college.
 (C) Any other MIL such as Garo, Manipuri, Nepali or any other language approved by AHSEC, for which classes are not provided by the college.

NB: Students who opt for subject under (B) or (C) above must obtain permission from AHSEC on their own.

2.1.2 SCIENCE**i. Intake capacity**

120 x 1 section = 120 seats

ii. Subjects offered

Following elective subjects are available for HS Science course-

- (i) Physics, (ii) Chemistry, (iii) Mathematics, (v) Biology, (vi) Statistics, (vii) Economics, viii) Introductory Computer Science

** Environmental Education (compulsory)

iii. Subject wise intake capacity

Subject	Capacity	Subject	Capacity
Physics	120	Biology	120
Chemistry	120	Statistics	120
Mathematics	120	Computer Science & Application	50

iv. Structure of the Combination:

English	MIL/Alternative English	Three or four elective subjects
(Compulsory)	(Compulsory)	(To be chosen from following combinations)

Combinations: At least three from each combination

1	Physics, Chemistry, Mathematics, Biology
2	Physics, Chemistry, Mathematics, Statistics
3	Physics, Chemistry, Mathematics, Comp. Sc& Application
4	Mathematics, Economics, Statistics, Comp. Sc& Application

Available MIL subjects:

- (A) Assamese, Bengali, Bodo, Hindi, for which classes are provided by the college.
 (B) Alternative English, for which classes are provided by the college.
 (C) Any other MIL such as Garo, Manipuri, Nepali or any other language approved by AHSEC, for which classes are not provided by the college.

NB: Students who opt for subject under (B) or (C) above must obtain permission from AHSEC in their own.

2.1.3 Result Criteria

(i) H.S. Promotion (First Year) Examination-

A student will be declared promoted to H.S. Final Year class by A.H.S.E. Council as per following.

Grade A : Duly promoted with aggregate marks 300 and above.

Grade B : Duly promoted with aggregate marks 225 and above but less than 300.

Grade C : Duly promoted with aggregate marks 150 and above but less than 225.

Grade D : Promoted under consideration.

- ***In no case the students shall be promoted without passing out the subject Environmental Education, in both practical and theory parts separately.***

(ii) H.S. Final Year Examination-

A student will be declared passed by A.H.S.E. Council as per following principles.

Division I : 60%, i.e. 300 marks and above in aggregate.

Division II : 225 - 299 marks.

Division III : 150 - 224 marks.

In subjects having practical a student must pass both in theory and practical separately. Pass marks in theory is 30% and pass marks in practical is 40%.

2.2 THREE YEARS DEGREE COURSES [Semester System: 6 Semesters]

The College is affiliated to Gauhati University, Guwahati for Three Year Degree Course (Semester System) in both Science and Arts streams. The College offers both Bachelor of Arts (B.A.) course for Arts students and Bachelor of Science (B.Sc.) course for Science students.

The course consists of Six (6) Semesters, two (2) Semesters in one academic year.

The College offers only Honours/ Major Courses for both Arts and Science.

2.2.1 Stream wise intake capacity in TDC Courses

The intake capacities in TDC Arts & Science courses are as given

	Stream	Total
1. B.A.	140 x 3 sections	420
2. B.Sc.	120 x 1 section	120

The three sections of TDC (Arts) class are named as Section A, B and C.

2.2.2 Bachelor of Arts (B.A.):

I. Honours/ Major Course

For **Bachelor of Arts (B.A.) Honours/ Major Courses** following subjects are offered-

- | | | | | |
|-----------------|---------------|----------------|-----------------------|---------------|
| (a) Assamese | (b) Bengali | (c) Bodo | (d) Economics | (e) Education |
| (f) English | (g) Geography | (h) History | (i) Political Science | |
| (j) Mathematics | (k) Hindi | (l) Philosophy | (m) Sociology | |

Subject	Intake Capacity	Subject	Intake Capacity	Subject	Intake Capacity	Subject	Intake Capacity
Education	35	History	40	Geography	20	Political Science	40
Economics	40	Philosophy	30	Sociology	25	Mathematics	10
English	45	Bodo	70	Assamese	35	Hindi	15
Bengali	25						

Only the students who have secured 45% in aggregate and 45% in concerned subject are eligible to apply for Honours. Honours is allotted on merit basis.

A student desiring to offer Honours in any subject mentioned above is required to take one Generics subject other than the subject offered as honours according to the combinations as shown in the chart below.

Honours subject	One Generic elective subject to be chosen from				
Assamese	Education	History	Philosophy	Political Science	Sociology
Bengali	Education	History	Philosophy	Political Science	Sociology
Bodo	Education	History	Philosophy	Political Science	Sociology
Economics	Education	History	Philosophy	Political Science	Sociology
	Geography	Statistics	Mathematics	-	Sociology
Education	Economics	History	Political Science	Subject Languages	Sociology
	Philosophy	Sociology	-	-	-
English	Education	History	Political Science	Philosophy	Sociology
Hindi	Education	History	Philosophy	Political Science	Sociology
Geography	Economics	History	Political Science	-	Sociology
History	Economics	Education	Political Science	Subject Languages	Sociology
	Geography	Philosophy	Subject Languages	Sociology	-
Mathematics	Economics	Statistics	Education	-	Sociology
Political Science	Economics	Education	Philosophy	Subject Languages	Sociology
	Geography	History	Sociology	-	-
Philosophy	History	Education	Subject Languages	Sociology	Sociology
Sociology	Economics	Political Science	Education	History	Philosophy
	Language Subject	-	-	-	-

2.2.3 Bachelor of Science (B.Sc.):

I. Honours/ Major Course

Honours/ Major Courses are offered in the following subjects-

- i) Physics (ii) Chemistry (iii) Mathematics (iv) Botany
 (v) Zoology (vi) Geography (vii) Computer Science (viii) Statistics

Subject	Intake Capacity	Subject	Intake Capacity	Subject	Intake Capacity
Physics	20	Botany	15	Mathematics	15
Chemistry	20	Zoology	20	Statistics	15
Computer Science	15				

Only students who have secured 45% in aggregate and 45% in concerned subject are eligible to apply for Honours/ Major. Honours/ Major is allotted on merit basis.

A student desiring to offer Honours in any subject mentioned above is required to take one Generic-Elective subject other than the subject offered as Honours from any of the combinations shown in the chart below-

Honours subject	One Generic Elective subject to be chosen from
Physics	Mathematics, Chemistry / Statistics / Computer Science
Chemistry	Mathematics, Physics
Mathematics	Physics, Chemistry / Statistics /Computer Science
	Statistics, Economics, Geography
Botany	Chemistry, Zoology
Zoology	Chemistry, Botany
Computer Science	Mathematics, Statistics /Physics
Statistics	Mathematics, Economics /Physics/Computer Science

Note:

- * A student offering Honours in Physics or Chemistry or Computer Science or Statistics must have passed Mathematics in 10 + 2 stage.
- * Minimum cut off mark to apply for Honours is 45% in the concerned subject and 45% in aggregate.
- * Honours student remaining absent continuously for 15 days will not be allowed to continue Honours.

PLEASE NOTE

Kokrajhar Govt. College is affiliated to Gauhati University, Guwahati. From the academic session 2019-20 the University has introduced CBCS (Choice Based Credit System) for Undergraduate and Post Graduate courses.

2.2.4 Post Graduate Courses [Semester System: 4 Semesters]

As per the Vision of the College, Post Graduate Courses has been opened in the College in some select subjects in the year 2017, viz. in the subjects Chemistry, English and Mathematics. Initially, these courses were opened under Bodoland University, Kokrajhar, but with the re-affiliation of the College under Gauhati University, Guwahati these PG Courses along with the UG Courses have been re-affiliated under Gauhati University. The College has a plan to open PG Courses in all the subjects gradually in due course of time.

The admission to the PG Courses will be on the basis of Entrance Examination conducted by the University.

Departments with Post Graduate Courses (both Arts & Science)

Sl. No.	Department/ Subject	Intake Capacity
1	English	20
2	Chemistry	15
3	Mathematics	15

2.2.5 Certificate/ Diploma Courses

The College imparts **Certificate/ Diploma Course in Computer, Assamese, Bodo, English, French and Tagalog languages** to acquaint the learners with the growing demand of society in broadening one's knowledge in the area of respective subjects

● There shall be a **Sessional Examination** for each semester. A student shall be allowed to appear in the Sessional Examination provided **the class attendance of the student during the prescribed period is not less than 75%.**

● Furthermore, a student shall be allowed to fill up the forms of the Semester End Examination provided -

- His/her class attendance is not less than 75% during the whole period
- He/she appeared in the Sessional Examination

The subject-wise class attendance of all students will be displayed in the beginning of the subsequent month.

For details of undergraduate and post graduate Gauhati university syllabus structure a student can visit the URL <http://web.gauhati.ac.in/syllabus-ug-cbcs/>

III

ADMISSION POLICY

3.1 General Policy:

The college caters the need of 6th schedule (Constitution of India) area. Hence, 60% of seats are reserved for S.T (Plains & Hills) and 40% seats for Open, OBC, SC etc, as per the rules of Govt. of Assam.

3.2 Reservation for extra-curricular & special category:

A.I. To encourage students in extra-curricular activities, the College entertains special quota in:

- Sports
- Culture
- NCC
- NSS
- Scouts & Guides

A.II. For each course TDC (Arts & Science) the maximum number of reserved seats are as follows:

Sports : 2%, Cultural : 1%, NCC/Scouts/Guide : 1%, Wards of College

Employee : 1%

A.III. Outstanding sports person / cultural artists/ NCC cadets/ Scouts & Guides who have records of representing the country in National/ International Meet will be admitted directly without considering the cut-off mark / credit point. However, the number of reserved seats in a particular field will not be increased for adjusting more candidates of such category.

A.IV. Sports person will be selected from those disciplines which are recognised by the governing authorities of various sports e.g., IOC/IOA in case of athletics, FIFA/AIFF in case of football, ICC/BCCI in case of cricket, etc. and also such sports which are included in GU Inter College Meets and All India University Meets.

A.V. In case of cultural quota, candidates will be selected from their proficiency in the fields of Music (Vocal and Instrumental), Dance, Drama, Debate and Quiz, Fine Arts and Sculpture.

B.I Reservation for Persons with different ability and Fringe village

There is a provision of reservation of 3 % of the total seats for physically challenged candidates subject to the produce of valid certificate from competent authority.

Fringe village candidates must submit their relevant residential certificate to avail the benefit of fringe village quota.

3.3 Selection of Students for Admission

A Student shall be selected for admission *strictly on merit basis*. Merit will be considered on the basis of marks obtained in the qualifying examination i.e. for H.S. course Mark sheet of H.S.L.C. or equivalent examination and for degree course Mark sheets of H.S. Final or its equivalent examinations.

Selection of candidates for admission will be done by an admission committee headed by the Principal, the committee being constituted by the college authority. The decision of the Admission Committee in selection of candidates shall be final and binding.

The committee will prepare the merit lists separately for each category.

3.4 Selection of candidates for Honours/ Major Courses

Candidates will be selected in order of merit maintaining the college reservation policy for each Honours subject separately. For this purpose, a separate merit list will be prepared for each Honours subject from among the applicants. For ranking an applicant in order of merit, the criterion will be the **CREDIT POINT**.

However, departments are allowed to conduct qualifying test for selecting candidates for Honours in their subjects. In such case there will be no cut off mark for applying Honours in those subjects.

i. Calculation of Credit Points for Arts Stream-

Credit Point for Honours/ Major in Arts Stream will be calculated as follows: -

1. **Total Marks:** P.C. of marks in English + P.C. of marks in M.I.L./Alt. Eng.+ P.C. of Marks in 1st elective + P.C. of marks in 2nd elective + P.C. of marks in 3rd elective.
2. **Credit Point:** Total marks so arrived + P.C. of marks in the subject which the candidate desires to offer as Honours.

Example: Say a candidate secured the following marks in H.S. out of 100 in each subject and desires to offer English as Honours.

English	MIL/Alt. Eng	History	Logic & Philosophy	Political Science	Grand Total
70	75	70	68	78	361

The Credit point of the candidate for English Honours will be calculated as follows-

$$\text{Total Marks} = 361$$

$$\text{Credit Point} = 361 + 70 = 431$$

Calculating procedure for offering Honours

Honours offered	Minimum Requirement	Credit Point
Assamese	H.S. Arts with Assamese	Total marks + P.C. of marks in Assamese
	H.S. Science with Assamese	Total marks + aggregate P.C. of marks
Boro	H.S. Arts with Advance Bodo	Total marks + P.C. of marks in Bodo (average will be considered wherever necessary)
	H.S. Science with Bodo	Total marks + aggregate P.C. of marks
Economics	H.S. with Economics	Total marks + P.C. of marks in Economics
	H.S. Science with Mathematics/ Statistics	Total marks + P.C. of marks in Mathematics / Statistics
Education	H.S. with Education	Total marks + P.C. of marks in Education
	H.S. Science.	Total marks + aggregate P.C. of marks
English	H.S. Arts/Science.	Total marks + P.C. of marks in English

Geography	H.S. with Geography	Total marks + P.C. of marks in Geography
	H.S. Science	Total marks + aggregate P.C. of marks
History	H.S. with History	Total marks + P.C. of marks in History
	H.S. Science	Total marks + aggregate P.C. of marks
Political Science	H.S. with Pol. Science	Total marks + P.C. of marks in Pol. Science
	H.S. Science.	Total marks + aggregate P.C. of marks

ii. Calculation of Credit Points for Science Stream

1. Percentage of marks secured by a candidate in the H.S. or equivalent examination in English or M.I.L./Alt. English whichever is more + percentage of marks of 1st elective + percentage of marks of 2nd elective + percentage of marks of 3rd elective (only the best three electives) will be treated as **“TOTAL MARKS”** for the purpose of calculating credit points.
2. After calculating **“Total Marks”** as above the percentage of marks of the subject in which the candidate desires to offer Honours will be added. The marks so arrived at will be treated as **CREDIT POINT** for the purpose of preparing merit list of candidates against each Honours subject.

Example: Say a candidate has secured the following marks in H.S. examination out of 100 in each subject and has offered to take Physics Honours.

English	MIL/ Alt. Eng	Biology	Chemistry	Mathematics	Physics	Grand Total
67	70	71	86	82	87	395

Then his/her total marks will be = $70 + 86 + 82 + 87 = 325$ and his/her Credit Point will be = $325 + 87 = 412$.

Thus the calculating procedure of Credit Points will be as follows-

Honours/ Major Subject Offered	Minimum Requirement	CREDIT POINT
Botany	H.S. (Sc) with Biology & Chemistry.	Total Marks + P.C. of marks in Biology.
Chemistry	H.S. (Sc) With Chemistry, Physics & Mathematics.	Total marks + P.C. of marks in Chemistry.

Economics	H.S. with Mathematics or Economics	Total marks + P.C. of marks in Eco. or Maths
Mathematics	H.S. with Mathematics.	Total marks + P.C. of marks in Math.
Physics	H.S. (Sc) with Physics & Mathematics.	Total marks + P.C. of marks in Physics.
Zoology	H.S. (Sc) with Biology & Chemistry.	Total Marks + P.C. of marks in Biology.
Statistics	H.S. (Sc) with Statistics & Mathematics.	Total Marks + P.C. of marks in Statistics.
Computer Science	H.S. (Sc) with Comp Sc. & Mathematics.	Total Marks + P.C. of marks in Computer Science.

iii. Calculation of Credit Points for selecting candidates for Honours/ Major through Qualifying Test

- 50% of marks secured by a candidate in the H.S. or equivalent examination in the concerned subject + 50% of marks secured in the test.

Example: Say a candidate has secured the following marks in H.S. examination out of 100 in each subject and has offered to take Mathematics Honours/Major.

English	MIL/Alt. Eng	Biology	Chemistry	Mathematics	Physics	Grand Total
67	70	71	86	82	87	395

- Further, say, the candidate has secured 72 in the qualifying test. Then the Credit Point of the candidate will be as $41 + 36 = 77$.

IV

ADMISSION PROCEDURE

4.1 HOW TO APPLY

(a) A student seeking admission to the college has to register online by visiting college website www.kgc.edu.in fill up the form and submit (online).

(b) Candidates applying for both Science and Arts **must apply online separately** for both the streams.

(c) Candidates must upload scanned copies of the following testimonials and must produce the original copies of those at the time of verification.

(i) Marks sheet of the last qualifying examination.

(ii) Pass Certificate from the Head of the Institution last attended.

(iii) Caste Certificate /NCC/PH/VH/ Scouts & Guides / Sports/Cultural proficiency certificates from the competent authority wherever necessary.

(d) Students who passed before 2019 will not be eligible for admission and those who passed in 2019 will have to furnish a gap certificate from any of the following, whichever is applicable:-

(i) Medical Certificate from the Govt. of Medical and Health Officer on genuine medical grounds, and(ii) Gap Certificate from CO/BDO/Chairman, M.B. on genuine financial constraints.

(e) Candidate must produce all original documents from H.S.L.C. onwards during the time of verification.

N.B.: 1. Application Form incomplete in any respect will be summarily rejected.

2. A candidate who finds difficulty in applying online may approach the HELPDESK for online submission of form.

4.2 HOW TO GET ADMITTED

- i. Selected candidates are to get themselves admitted on the fixed date and time by paying requisite fees, failing which his/ her seat shall be forfeited. The seat

- so available shall immediately be allotted to the candidates in order of merit from the merit/ waiting list.
- ii. If a forged document submitted by a candidate is detected even after admission, the admission will stand cancelled.
 - iii. The admission committee (Selection Committee) has every right to refuse admission if the candidate fails to produce the original document at the time of verification.
 - iv. The payment of Hostel admission fees will be made through BHIM app/ swiping of ATM/ Debit Card etc. in digital mode.
 - v. Admission to Hostel(s) shall take place in a later date to be notified in due course.

N.B.: *Canvassing in any form to obtain a seat will lead to disqualification of the candidate.*

4.3 FOCAL POINTS TO NOTE

- ❖ Admission into the College is on MERIT BASIS.
- ❖ The Medium of Instruction is **English**
- ❖ Admission process is strictly online, no offline Admission will be entertained.
- ❖ Attendance in 75% of the total classes held (lectures delivered) by the students in each subject is compulsory as per AHSEC and GU regulations.
- ❖ Accreditation of credit/honour points for class attendance as per specified ranges.
- ❖ Display of percentage of attendance of the students for all classes by HoDs of all departments on monthly basis.
- ❖ Minimum two Unit Tests / one Sessional Examination for the all the classes to be held in due course as per academic calendar.
- ❖ Accreditation of internal marks of the Sessional Examination in the Internal Assessment (Semester System).

- ❖ The newly admitted students have to submit affidavits one by the student and another by the Parent/Guardian according to the format given in pages 59&60 in a non-judicial stamp paper.
- ❖ *Wearing of any dress other than the prescribed uniform is not allowed.*
- ❖ **Use of Cell phone in the College premises is strictly prohibited.**

4.4 CHECK LIST

Read the instruction in the prospectus carefully before filling up the form..

Please check-

- ✓ Whether you have uploaded the following documents with the application form-
 - i. Marks Sheet of the qualifying examination.
 - ii. Pass Certificate from the institution from where you have passed the qualifying examination.
 - iii. Caste Certificate from the competent authority if you belong to any Scheduled social category
i.e., ST/SC/OBC/MOBC. etc. (** wherever necessary)
 - iv. Sports/NCC/Scouts & Guides/Cultural (proficiency) certificate (** wherever necessary)
 - v. Gap Certificate from competent authority as prescribed if you have passed in 2013.
 - vi. PH/VH Certificate (Wherever necessary)
 - vii. Whether you have filled up all relevant columns.

Note:- The College reserves the right to reject applications which are incomplete in any respect.

** In the case of applicants seeking admission against the seats under reserved categories, please refer to the ADMISSION POLICY in the prospectus.

4.5 FEES STRUCTURE

Due to COVID 19 pandemic **the college will not charge Admission Fee** from students. **However Hostel Fees** as per following structure **have to be paid by all boarders.**

HOSTEL FEE STRUCTURE

Sl. No	Category of Fee	Particulars of fees for the whole session	Total Admission Fee during first admission time
01	Admission fee	Rs. 300.00	Rs. 300.00
02	Establishment fee per term (Three terms)	Rs. 900.00	Rs. 300.00
03	Seat rent per term (Three term)	Rs. 900.00	Rs. 300.00
04	Identity Card	Rs. 100.00	Rs. 100.00
05	Recreation fee	Rs. 200.00	Rs. 200.00
06	Caution Money (Refundable)	Rs. 700.00	Rs. 700.00
07	Electricity charge Rs. 300/- per term (3 terms)	Rs. 900.00	Rs. 300.00
08	Maintenance fee	Rs. 500.00	Rs. 500.00
09	Miscellaneous	Rs. 300.00	Rs. 300.00
10	Remuneration for contractual employees	Rs. 600.00	Rs. 300.00

Total admission fee during the first admission time = Rs. 3,300.00

Total Yearly hostel fee for the whole academic session = Rs. 5,400.00

- N.B.** i. Remaining fee should be paid as second installment
ii. Mess dues will be fixed by the Mess Committee
iii. Fees once paid are not refundable.

4.8 IDENTITY CARD

On being admitted to the College, each student will be issued one identity card. For this purpose, students shall have to furnish the information as sought in Bio-data Format that will be provided during the time of admission.

V

EXAMINATION RULES

5.1 ATTENDANCE

- Attendance in class is compulsory.
- Students of each class who do not attend at least 75% of the classes held in each subject will not be allowed to (i) appear in the sessional/unit test examinations (ii) fill up the forms of the final examinations conducted by AHSEC or G.U.
- There will be credit/ honour points for class attendance for BA/ BSc Semester System.
- A student of HS-I who attends 80% of the total classes will be awarded a bonus of 15 marks to the marks obtained in the respective subject in the Promotion examination.

5.2 Unit Test/Sessional Examinations

There will be minimum two Unit Tests/ Sessional Examinations for all classes to be conducted by the College/ or departmentally by the respective departments for evaluation/ internal assessment of the students. Moreover, monthly test for all Honours Classes will be conducted departmentally by all the departments. Also, class tests, tutorials and endowing of assignments/ term papers for all classes will be conducted by the respective departments. Attendance percentage, cumulative marks

of test/ sessional examination, and internal assessment marks will decide the result of the examination and allowing a candidate to appear in AHSEC & G.U. Examinations.

The eligibility for sending up to fill up the forms for the final examinations of H.S. classes will be evaluated subject wise in the following way in Annual course.

Marks in 1st Unit Test Examination	Marks in 2nd Unit Test Examination	Total marks obtained	Bonus mark for 80% class attendance	Grand Total	Total Marks of the two examinations	Percentage of marks
------------------------------------	------------------------------------	----------------------	-------------------------------------	-------------	-------------------------------------	---------------------

However, the eligibility for filling the forms for the Semester End examinations of TDC classes will be decided based on the required percentage of class attendance and appearance in the two sessional examinations of the candidate.

VI

COLLEGE UNIFORM

Considering the significance of UNIFORM DRESS CODE in maintaining the discipline and excellence of educational institutions and in promoting the spirit of congeniality in a centre of learning, Kokrajhar Govt. College authority has introduced uniform dress code w.e.f. 2010-2011 academic session. The following is the detailed prescription with regard to the colour/combination of the dress materials:

A. Uniform for Girls

1. Dokhona : Lemon Yellow Ground with strip and Orange border
: (Gwmw Daodwi Bidon, Gusuthi Jathi)
2. Fasra : Pink with blue stripe border [White Fasra for PG]
3. Blouse : Pink [White for PG]
4. Salwar : Pink [White for PG]
5. Kameez : White with pink piping up to knee length [pink for PG]
6. Chunni / Urna : Pink chadar [White Chunni for PG]
7. Sweater/Blazer : Black

B. Uniform for Boys

1. Trouser (Long Pant) : Deep Coffee [White, pocket with deep coffee strip for PG]
2. Shirt : White
3. Sweater/Blazer : Black

4. Tie : Deep Coffee with slanted white strips

C. Footwear : Black

N.B.: Under no circumstances students will be allowed to wear dresses other than the prescribed uniform during the college hours.

VII

LABORATORY FACILITIES

The College has eight departments which offer subjects having practical lessons. All the laboratories of these departments are well equipped with necessary instruments for performing the practical lessons under the syllabi of Assam Higher Secondary Education Council and Gauhati University. Some of the features of the laboratories are mentioned below.

I. Department of Botany

The department

- Is well equipped with digital equipments for Physiological, microbiological, Ecological, Cytogenetically anatomical Studies for better and high precision result. ,
- has class room with audio visual teaching aids.
- has a herbarium with good collection of plant species.
- has a museum with good collection of rare plants Specimens.
- has a Departmental Library with good collection of text books, reference books.

II. Department of Chemistry

The department is well equipped four laboratories, one for HS and three for undergraduate level, and has audio-visual teaching facility. Some sophisticated modern instruments of the departmental laboratory include-

- i) UV-Visible Spectrophotometer,
- ii) Flame Photometer,
- iii) Research Polarimeter,

- iv) Digital Conductometer,
 - v) Digital pH meter,
 - vi) BOD meter,
 - vii) Water Testing Kit,
 - viii) Temperature variable hot air oven and water bath shaker,
 - ix) Electrical heating instruments,
 - x) Electronic instruments like digital balances, melting point apparatus, distillation plant etc. with the help of UGC and DST, Govt. of India.
- Laboratories are connected with uninterrupted power supply system.

❖ Audio-visual teaching.

III. Department of Computer Science

The department has two well equipped computer laboratories having eighteen (18) computers with Internet, Audio-Visual and AC facilities. The practical of Mathematics, Physics and Statistics departments are regularly held in the laboratory of Computer Science as per syllabus.

IV. Department of Education

The department is highly equipped with a separate psychological laboratory having various instruments like Mirror drawing , Maze learning – electrical and non electrical, Memory Drum, Bhatia Performance (Intelligence Test), Tachistoscope (for span of attention) etc.

Both Projected and non-projected teaching aids- like computer, LCD projector, models of sense organs – Brain, eye, Ear, Nose, Tongue, etc are available for classroom instruction. To cater to the needs of students along with the above audio- visual aids and instruments, the department has a well equipped library with good collection of text books, reference books etc.

V. Department of Geography

The department is equipped with a separate computer lab, having access to Internet, G.I.S., G.P.S. L.C.D. Projector to fulfil the need of the student's community. The departmental library has one of the largest collections of books in the lower Assam. Apart from the class teachings, the students are given to understand hand on training and practice with various instruments. Field surveys are conducted regularly as per the directions of the parent University.

VI. Department of Physics

The department of Physics of the College is assisted by the Department of Science and Technology, Govt. of India. The department has one laboratory for H.S. course, while for degree course it has four laboratories. These laboratories are named as (a) General Laboratory (b) Electronics Laboratory (c) Dark Room and (d) Semi Dark Room Laboratory. The department has three sets of 4-trace dual input CRO and Function Generators in working condition. Besides it has got High precision digital balance, spectrometer, Platinum resistance thermometer, Bi-prism set up etc. The department is fully capable of catering the needs of the students of both Honours and General in practical syllabi as prescribed by Gauhati University.

Moreover, to facilitate the students prepare their presentation, the department has one desktop, one laptop, one over head projector and one LCD projector. The department has a well equipped library with more than 550 titles in its possession, which is specially used by the Honours students.

VII. Department of Zoology

The Department is fully equipped with most sophisticated instruments, not only for carrying out normal practical classes, but also for research work. Some of the advanced instruments are Over Head Projector, Computers, LCD Projectors, Trinocular Research Microscope, High Precision Centrifuge (Temperature regulated), Digital Water & Soil Analysis kits, Digital Dissolved Oxygen Meter, Thermal Cycler for polymerase chain Reaction, Electrophoresis (vertical and horizontal), BOD incubator, Kymograph etc. Two Minor Research Projects have been completed in recent years under the department.

VIII

GENERAL DISCIPLINE

MOTTO OF THE COLLEGE

Discipline and Excellence

Students of the College must strictly conform to the following rules-

1. No student shall loiter or sit on the veranda during class hours or must not do anything that will disturb (in any way) any class teaching.
2. Ragging or teasing any student in any form is strictly prohibited. Violation of this principle shall lead to disciplinary action, even leading to the extent of expulsion from the College.
3. Use of any kind of intoxicants or smoking in the College campus is strictly prohibited and punishable.
4. No student shall use **MOBILE/ CELLULAR PHONE, etc.** in the College campus. Any student found using such phone in the campus during class hours shall be liable to strict disciplinary action.
5. Every student must attend the minimum number of lectures as prescribed by the University/H.S. Council.
6. Every student must show good academic performance in the class and the Examination. If his/her performance in the class or in the Examination or attendance in lectures is not satisfactory, he/she shall not be promoted/ allowed to sit for the H.S./ University Examination.
7. Every student must conform to the rules and regulations of College that shall be promulgated from time to time.
8. Students must wear the prescribed uniform in the College.
9. Disciplinary action will be taken against any student found guilty of any of the points listed above and shall be severely punished.
10. The courses of study in the College are full time course. No student can take any other full time courses simultaneously.

IX

DEPARTMENTS AND FACULTY MEMBERS

The College has at present ninety five (95) teaching (Arts & Science) faculty members including the contractual/guest faculty members. In its sixty years of service to the society it has had a galaxy of reputed teachers in its rolls whose dedication have served to enlighten a large number of people of this area who in turn have brought several laurels in different walks of life.

In keeping with its vision of providing quality education to the downtrodden masses of this region the College has consistently striven to bring the best minds in the respective subjects/ area of study. The departments are run by highly qualified and experienced faculty and supporting staff who are specialists in their respective areas. It is because of their untiring effort and dedication that many talents have moulded themselves into knowledgeable and skilled human resources different areas required for the development and progress of a healthy society.

Departments		Name of the faculty	Designation
Assamese	1	Mrs. Runu Debnath	Associate Professor & HoD
	2	Dr. Hemanta Kr. Das	Associate Professor
	3	Dr. Nirmali Das	Associate Professor
	4	Mrs. Rumi Hazarika	Associate Professor
	5	Mrs. Sunita Sarma	Contractual Faculty
Bengali	1	Dr. Ulka Mandal (Baroi)	Associate Professor & HoD
	2	Dr. Rajib Kr. Saha	Assistant Professor
	3	Ms. Sangita Nandi	Contractual Faculty
	4	Mr. Bisawa Dhar	Contractual Faculty
Bodo	1	Mr. Gobinda Boro	Associate Professor & HoD
	2	Mr. Loknath Goyary	Assistant Professor
	3	Mr. Ganesh Baro	Assistant Professor
	5	Mrs. Aloka Basumatary	Contractual Faculty
	6	Mr. Bwhwithi Borgoyary	Contractual Faculty
	7	Mr. Binash Brahma	Contractual Faculty
	1	Dr. Kamal Bodosa	Associate Professor & HoD

Economics	2	Mr. Dhruva Jyoti Nath	Associate Professor
	3	Dr. Roselin Basumatary	Assistant Professor
	4	Mrs. Devi Narzary	Contractual Faculty
	5	Mrs. Kavita Brahma	Contractual Faculty
Education	1	Mrs. Sulochana Brahma	Associate Professor & HoD
	2	Mrs. Alpana Devi	Associate Professor
	3	Mrs. Aroti Basumatary	Assistant Professor
	4	Mrs. Ritamani Das	Assistant Professor
	5	Mrs. Laimwn Brahma	Assistant Professor
	6	Mrs. Fulshri Mahilary	Contractual Faculty
English	1	Dr. Shickna John Wary	Associate Professor & HoD
	2	Mr. Omkar Sharma	Associate Professor
	3	Mr. P. Vaskar Narzary	Assistant Professor
	4	Dr. Deepak Basumatary	Assistant Professor
	5	Mr. Russo Chhetry	Contractual Faculty
	6	Mrs. Urmimala Mahela	Contractual Faculty
	7	Mr. Swrjisuma Bwisumuthiary	Contractual Faculty
	8	Ms. Bahaity Brahma	Contractual Faculty
	9	Ms. Lily Gayary	Contractual Faculty
	10	Ms. Mandira Sana Basumatary	Contractual Faculty
Geography	1	Mr. Premjit Kr. Basumatary	Associate Professor & HoD
	2	Mr. Ananias Hembrom	Associate Professor
	3	Mr. Arup Sonowal	Assistant Professor
	4	Dr. Gauri Sankar Narzary	Assistant Professor
	5	Ms. Anamika Das	Contractual Faculty
Hindi	1	Mrs. Kasturi Chakraborty	Assistant Prof. & HoD
	2	Mr. Joyanta Kr. Boro	Assistant Professor
	3	Ms. Undinthe Basumatary	Contractual Faculty
History	1	Mr. Sushanta Narzary	Associate Professor & HoD
	2	Dr. Banabina Brahma	Associate Professor
	3	Dr. Bimal Kanti Basumatary	Associate Professor
	4	Dr. Gautam Mushahary	Assistant Professor
	5	Dr. Gunendra Sharma	Assistant Professor
	6	Mr. Eliah Islary	Contractual Faculty
Philosophy	1	Dr. Barhunkha Mwchahary	Associate Professor & HoD
	2	Mrs. Bhusana Das	Assistant Professor
	3	Ms. Banashree Bharadwaj	Assistant Professor
	1	Mrs. Mamata Narzary	Associate Professor & HoD

Political Science	2	Mr. Berlao Khungur Karjie	Associate Professor
	3	Mrs. Rangili Brahma	Assistant Professor
	4	Ms. Ionee Basumatary	Contractual Faculty
	5	Mr Swler Narzary	Contractual Faculty
Sociology	1	Mr. Manoj Kr. Basumatary	Contractual Faculty
	2	Mr. Chandra Sekhar Iswary	Contractual Faculty
	3	Mrs. Ujwala Raj Basumatary	Contractual Faculty
	4	Mr. Jeny Narzary	Contractual Faculty
Mathematics	1	Dr. Shibu Basak	Associate Professor & HoD
	2	Dr. Dimacha D. Mwchahary	Associate Professor
	3	Dr. AmbeswarPhukan	Associate Professor
	4	Mr. Dhiren Kr. Chetry	Assistant Professor
	5	Mrs. PallaviSaikia	Assistant Professor
	6	Ms. Jaba Rani Narzary	Contractual Faculty
	7	Mr. Adrija Modak	Contractual Faculty
Statistics	1	Mrs. Smritimayee Sarma	Assistant Professor & HoD
	2	Mr. Ashok Saha	Assistant Professor
	3	Mr. Subhamoy Muzumdar	Contractual Faculty
	4	Mr. Pranjal Kumar Roy	Contractual Faculty
Computer Science	1	Mr. PranchisNarzaree	Assistant Professor & HoD
	2	Ms. RupaliKhakhlary	Contractual Faculty
	3	Mrs. Soma Dewanjee	Contractual Faculty
Botany	1	Mrs. RajashreeNath	Associate Professor & HoD
	2	Dr. Hiralal Choudhury	Associate Professor
	3	Mr. DhananjoyNarzary	Assistant Professor
	4	Mr. Bhisma Nr. Swargiary	Assistant Professor
	5	Dr. HwiyangNarzary	Contractual Faculty
Chemistry	1	Dr. Basanta Kr. Das	Associate Professor & HoD
	2	Dr. KabitaPatowary	Associate Professor
	3	Dr. Moinul Hoque	Associate Professor
	4	Dr. DipaDey	Associate Professor
	5	Dr. Suresh Kr. Nath	Associate Professor
	6	Mr. Bhaskar Barman	Contractual Faculty
	7	Mr. Bikash Ch. Mushahary	Contractual Faculty
	8	Nabaneeta Barman	Contractual Faculty
Physics	1	Mrs. Anjalee Basumatary	Associate Professor & HoD
	2	Dr. Chinmoy Bhattacharjee	Associate Professor

	3	Mr. Dipankar Basak	Assistant Professor
	4	Mr. Leeladhar Chouhan	Assistant Professor
	5	Mr. Suvankar Saha	Contractual Faculty
	6	Mr. Bibek Misra	Contractual Faculty
Zoology	1	Mrs. Uttara Mandal	Assistant Professor & HoD
	2	Ms. Moromita Roy	Contractual Faculty
	3	Ms. Bichitra Narzary	Contractual Faculty
	4	Mr. Bijit Ramchiary	Contractual Faculty

Librarian	Mr. Tapan Kr. Das
-----------	-------------------

X**ADMINISTRATIVE STAFF**

Principal, i/c : Dr. Banabina Brahma, *M.A., Ph. D.*
Vice-Principal : Mrs. Rajashree Nath, *M.Sc.*

Office Staff-

1. Mr. . Detsung Golapsing Boro : Supervisory Assistant
2. Mrs. Bhanu Narzary : UDA cum Accountant
3. Mr. Harbilash Basumatary : UDA cum Accountant
4. Mrs. Nirmala Basumatary : Library Assistant
5. Mr. Biju Dey : Electrician
6. Mr. Amit Roy : Computer Operator.
7. Mr. Jayanta Roy : LDA
8. Ms. Jubilee Basumatary : LDA
9. Mr. Pronoy Kr. Roy : LDA
10. Mr. Rathindra Narzary : Data Entry Operator
11. Mr. Jituraj Brahma : LDA

Grade IV staff

Mr. Jagat Chandra Roy : Lab Bearer
Mr. Sankar Talukdar : Office Peon
Mr. Katinath Basumatary : Lab Bearer
Mr. Madan Basumatary : Gas-maker
Mr. Arabinda Roy : Lab. Bearer
Mr. Mithun Chandra Roy : Lab. Bearer
Mr. Michael Basumatary : Specimen Collector
Mr. Sanjay Narzary : Library Bearer
Mr. Charan Daimary : Mali
Mr. Bir Bahadur Chetri : Night Guard
Mr. Bhim Kr. Sarma : Office Peon
Mrs. Tapashi Das Haldar : Lab Assistant
Mr. Prahlad Basumatary : Lab Assistant
Mr. Ristu Brahma : Cook, Boys' Hostel
Mrs. Mangalti Brahma : Cook, Girls' Hostel
Mrs. Mala Basumatary : Cook, Girls' Hostel

Mrs. Renu Basfor	: Sweeper
Mrs. Anju Brahma Kar	: Lab. Bearer
Mrs. Madhumita Chetry	: Office Peon
Mrs. Kanshree Boro	: Lab. Bearer
Mr. Surajit Brahma	: Office Peon
Mr. Kamal Brahma	: Night Guard
Mr. Karnadhar Roy	: Laboratory Bearer
Ms. Swmshree Basumatary	: Office Peon
Mr. Ratan Mushahary	: Security Guard
Mr. Birdao Brahma	: Security Guard
Mr. Ranjit Basumatary	: Cook, Boys Hostel
Mr. Loben Brahma	: Cook, Boys Hostel
Mr. Rabindra Barman	: Cook, Boys Hostel
Mr. Raju Ramchiary	: Night Guard, Girls' Hostel
Mr. Dwimalu Basumatary	: Office Bearer
Mrs. Anita Mandal	: Cook

XI

STUDENTS' UNION

There is a Students' Union in the College known as **KOKRAJHAR GOVT. COLLEGE STUDENTS' UNION (KGCSU)** to train and inculcate the students in the democratic spirit, norms and practices as well as to maintain healthy academic standard in the College and to generate healthy competition among the student community.

The KGCSU is a nodal interface between the teachers and the students of the College and more importantly a platform for the students to channelize their energy. It is tasked with certain specific activities like organizing festivals and events like Annual Bonjar Festival, Fresher's Social, Social Work, Outreach Programmes, etc. The objective of these activities and programmes is to infuse healthy interaction amongst the student community and showcase their talents and creativity.

Every bona fide student of the College is a member of the Students Union. The Union has its own Constitution. Its actions, activities and also the office bearers are governed by the Constitution.

The Executive Body of the Union are elected by the students (bonafide and regular) from amongst themselves for a term of one year, through a free and fair election held annually.

The details of the categories of members of the Executive Body are specified in the Constitution of the KGCSU.

The Union conducts different extra and co-curricular activities for the students of the College under the active guidance of the respective Prof.-in-Charges.

XII

OTHER FACILITIES

12.1 COLLEGE LIBRARY

The College maintains a well stocked library of 30,000 titles containing entire sections devoted to every subject. The Library has Wi-Fi Internet connectivity for use by the students and the teachers. It is an Open Access Library with Automated Barcode Feature. The College library subscribes 29 International and National Journals and Periodicals in various subjects and 10 newspapers. The library has reference section which houses the journals, encyclopaedias, past years' question papers of the University/A.H.S.E.C. and other books which are available only for reference purpose. Reading room attached to the library subscribes a large number of magazines and newspapers both regional and national. There are books in all subjects. Students can borrow books from the library for a prescribed period. The College provides book bank facilities to the poor students. The College Library has a full-fledged Automation with Barcode Technology. Internet facility is available for the users without any extra charge.

- Staff:**
1. Librarian: Mr. Tapan Kr. Das. M.A. B.Lib.
 2. Library Asstt. : Mrs. Nirmala Basumatary, M. A.
 3. Data Entry Operator: Rathindra Narzary
 4. Library Bearer: Mr. Sanjay Narzary

12.2 STUDENTS' DAY-HOME

The College has a separate building for accommodation and convenience of the students during the day time having "Off Periods". Known as the STUDENTS' DAY HOME, the building has a well ventilated recreation hall with a sitting capacity for approximately 150 students. The recreation hall facilitates the game of table-tennis with all the requirements needed for the purpose. The students can also opt for reading different newspapers of regional and national publications. The Day-Home houses two separate common rooms for the boys and girls with the facility of attached washrooms.

12.3 STUDENTS' DISTRESS FUND

There is a Students' Distress Fund in the College to provide monetary assistance to the students in distress. This is a subsidiary fund maintained and controlled by the Principal of the College.

12.4 HOSTEL FACILITY

The College has hostel facility for boys and girls with limited seats. Hostel seats are allotted at the time of admission on the basis of merit. Students seeking admission to the hostel need to show their preference in Admission Form at the time of submission of their applications.

The College has two (2) hostels for boys one for HS students (25 seats) located in the College campus and another for degree students (34 seats) located in South Tengapara/ Habrubari.

The College has one hostel for girls (82 seats) which is located near the north-eastern corner of the College/KDSA field.

The College provides minimum facilities in the matters of utensils, furniture, newspapers but not electricity bulb to individual students for study/ reading purpose.

Details of hostel rules and regulations, management system and mess system are elaborated in the Hostel Bulletin, which is provided to the selected candidates during admission to the College.

HOSTEL SUPERINTENDENTS

Boys' Hostel-I	: Dr. Gauri Shankar Narzary
Boys' Hostel-II	: Dr. Gautam Mushahary
Girls' Hostel	: Mrs. Sunita Sarma

12.5 COLLEGE CALENDAR

The College publishes College Academic Calendar for every academic session detailing schedules for-

- ❖ Admission
- ❖ Fresher's Social

- ❖ Election to KGCSU
- ❖ College Week (Bonjar Festival)
- ❖ Unit Test/ Sessional Examinations
- ❖ Semester Schedules
- ❖ Festivals & holidays
- ❖ Council & University activities and programmes, etc.

12.6 WI-FI FACILITY

The College campus is Wi-Fi enabled and all the students can avail the facility at the respective departments, for educational purpose exclusively.

12.7 GROUP INSURANCE FOR STUDENTS

The College has introduced a group insurance scheme made compulsory for all the students at the cost of less than Rs. 11.00 per month (taken for the whole year at the time of admission) for safety and security of the students (United India Insurance's Students Safety Policy) to cover the medical expenditures occurring due to accident up to the limit of rupees one lakh.

12.8 SPECIAL SOFTWARE TUTORIAL

The College has been chosen as the Nodal College Of Kokrajhar District by IIT, Mumbai to enable students to learn various software like Linux, C++, Libre Office etc through Spoken Tutorial through Open Source Software under MHRD, Govt. Of India

12.9 ESSENTIAL FACILITIES

The College provides all the mandatory facilities for the students like Special ramps and Wheel chair for differently abled students, emergency medical supply like First-Aid Box, Stretcher etc, Fire Extinguisher, monthly medical check-ups for hostellers, safe drinking water facility, washrooms etc.

CHAPTER XIII

CO-CURRICULAR ACTIVITIES AND EXTENSION SERVICES

13.1 NCC

The College has a full-fledged NCC (National Cadet Corps) unit. The unit has been arranging different programmes from time to time to inculcate a feeling of patriotism, brotherhood and self confidence in the cadets. Willing students are imparted necessary training under a trained officer.

Prof-in-charge: Dr.Bimal Kanti Basumatary, Asstt. Prof., History

13.2 NSS

As part of the programme of National Social Service the NSS (National Service Scheme) unit of the College was established in 1971. By this time the unit has launched many developmental projects and successfully executed them for the development of roads and communications in the interior places of the district. With a mission to render Social Services students are welcome to join NSS.

Programme Officer: Dr. Rajib Kr. Saha, Asstt. Prof., Bengali

13.3 SCIENCE SOCIETY

Kokrajhar Govt. College Science Society was established in the year 1969 with the mission to take science education to common people and to create among them awareness about Environment, Health, Hygiene and to promote interest in maintaining a decent life free from health hazard. Kokrajhar Govt. College Science Society is playing a significant role in this regard.

Secretary : Dr. Shibu Basak, Asso. Prof. & HoD, Mathematics

13.4 CONSULTANCY, CAREER COUNSELLING & PLACEMENT CELL

Consultancy and Career Counselling Centre has been introduced in the College with the aim and objective to counsel the job seekers about the courses available to build future career.

Coordinator: Mr. Premjit Kr. Basumatary, Asso. Prof & HoD, Geography

13.5 SCOUTS AND GUIDES

To infuse in the participants the ideas of Nationalism, Patriotism, sense of belongingness and to create awareness about discipline, self help, co-operation, understanding and fraternal feeling among themselves, one Scouts and Guides unit has been established in the College. Interested students may enrol their names with the units.

Prof.-in-charges: Mr. Ganesh Baro, Asstt. Prof., Bodo
Dr. Roseline Basumatary, Asstt. Prof., Economics
Mr. Bhisma Narayan Swargiary, Asstt. prof., Botany

13.6 EXTENSION EDUCATION

The College has opened an Extension Education Centre to carry out activities related to the public and development of general interest on contemporary affairs, giving training for professional skills development, functional literacy and numeracy programme, formal and non-formal education. The goal of this centre is giving higher education more social relevance, building bridges between practical fields of work and learning and involving the institution in the development of community.

Co-ordinator: Mr. Ananias Hembrom, Asso. Prof., Geography

13.7 SPORTS CLUB

The achievements of the College in sports are remarkable. Both in outdoor and indoor games students of the institution have brought Laurels year after year. The College play a key role in inter-college tournament of Gauhati University. The College team won championship in football as many as 8(eight) times. There are facilities to

train the budding athletes in both outdoor and indoor games. The college runs a sports club under the guidance of following teacher in-charge

Prof-in-charge : Mr. P.V. Narzary, Asstt. Prof., English (Major Games)
Dr. Gautam Mushahary, Asstt. Prof., History (Minor Games)

13.8 CULTURAL ACTIVITIES CENTRE

Kokrajhar Govt. College is famous for cultural and traditional activities, where students and teacher alike take pride in maintaining and taking active part in these. The College authority in order to encourage the students in this regard has opened a Cultural Activities Centre. Interested students can associate themselves with the centre.

Prof. in Charge: Mr. Barhungkha Mushahary, Asst. Prof., Philosophy

13.9 DEBATE CLUB

To improve debating skill of the students of the College, a debate club has been established comprising of students and teachers. Debate club holds debate competitions periodically by organizing state, national and international debate competitions.

Prof. in Charge: Mr. Leeladhar Chouhan, Asst. Prof., Dept. of Physics

13.10 GRIEVANCE REDRESSAL CELL

The College has the provision for Grievance Redressal Cell in order to assist the students to get their grievances redressed. The cell shall receive and hear the grievance and attend to it for timely solution if necessary.

Convenor: Dr. Bimal Kanti Basumatary, Asst. Prof., History

13.11 ALUMNI ASSOCIATION

The College formed an Alumni Association with the ex-students of the College with a view to coordinate past and present students of the College so as to bring about a synergy between the two for glory of the College.

Secretary: Mr. Manoj Kumar Brahma

13.12 CLUBS

In addition to Debate Club and Sports club, the college has the following clubs.

ECO CLUB

Convenor : Dr. Mainul Hoque

SCIENCE CLUB

Convenor : Dr. Hiralal Choudhury

DANCE & MUSIC

Convenor : Mrs. Smritimayee Sarma

LITERARY CLUB

Convenor : Mr. Omkar Sharma

THEATRE CLUB

Convenor : Mr. Dhruva J. Nath

13.13 KGCBSLS

There is a literary society named as **KOKRAJHAR GOVT. COLLEGE BODO STUDENTS' LITERARY SOCIETY (KGCBSLS)** to provide a platform to the students to indulge in literary and cultural activities in Bodo language, literature and culture. Every year under the aegis of KGCBSLS the Colleges holds literary and cultural festival in memory of renowned Bodo poet Late Ishan Mwsahary called "**ISHAN MWSHAHARY GWSWKHANG FWRBW**" wherein participants from various Colleges are invited to participate in the festival.

13.14 DISASTER MANAGEMENT COMMITTEE :

Convenor: Mr. Ananias Hembrom, Asso. Prof., Dept. of Geography

13.15 INTERNAL QUALITY ASSURANCE CELL

The college has a cell with above name that works towards ensuring continuous improvement in the entire operations of the college. It covers the entire stake holders connected with the Higher Education namely parents, the teaching staff, the employer, different funding agencies as well as society in general for improvement of the quality and probity.

Co-ordinator: Mrs. Anjalee Basumatary, Associate Prof., & HoD, Dept. of Physics

13.16 IGNOU

The College has the facility of distance learning offered by its study centre, IGNOU. With the expansion of industrialisation and urbanisation the traditional modes of learning has become inadequate and the new technique of learning has become imperative. IGNOU is one of such modern devices of education that was established in 1986 on National basis with a view to cater to the wider needs of population of all walks of life.

Candidates aspiring for higher education other than conventional one may choose for distance learning through IGNOU.

The centre provides courses in – BPP, BDP OR B.A., B.Com, BTSCTS, M.A in Hindi, English, Economics, Political science, Public Administration, History, Rural Development & Commerce.

Co-ordinator: Dr. Bimal Kanti Basumatary, Asso. Prof., Dept. of History

13.17 ENVIRONMENTAL STUDIES/EDUCATION CELL

The cell conducts all the Classes/ Field works/ Examination works with regard to the compulsory subject of Environmental Studies/Education.

Coordinator: Mr. Dhannjoy Narzary, Asstt. Prof., Botany

Asstt. Coordinator: Mr. Dhiren Kr. Chetry, Asstt. Prof., Mathematics

XIV**LIST OF DIFFERENT COMMITTEES/SUB-COMMITTEES/CELLS OF THE COLLEGE**

INTERNAL QUALITY ASSURANCE CELL (IQAC)	
Chairperson	Dr. Banabina Brahma (Principal)
Co-ordinator	Mrs. Anjalee Basumatary
Assistant Co-ordinator	Dr. Kamal Bodosa
Assistant Co-ordinator	Mr. Purushattam Vaskar Narzary
Members:	
Mrs. Sulochana Brahma	Curriculum Design & Planning
Dr. Ambeswar Phukon	Research Consultancy & Extension
Mr. Dhruva Jyoti Nath	Governance Leadership & Management
Dr. Basanta Kr. Das	Infrastructure & Learning Resources
Mr. Leeladhar Chouhan	Innovation & Best Practice
Mr. Dhiren Chetry	Teaching Learning & Evaluation
Mrs. Banashree Bhardwaj	Student Support & Progression

Management/ Advisory Board	
Member	E.M., Education, B.T.C
Ex-officio member (Administrative)	Senior Assistant, Kokrajhar Govt. College
Ex-officio member (Administrative)	Accountant, Kokrajhar Govt. College
Nominee (Local Society)	Mr. Bibekananda Brahma
Ex-officio member (Student)	General Secretary, KGCSU
Ex-officio member (Alumni)	President/Secretary, KGCAA
Member, (Employer)	Director of Education, B.T.C
Member, (Parent)	Mr. Chandan Pal

PLANNING BOARD	
Chairperson	Principal, Kokrajhar Govt. College
Deputy Chairperson	Vice-Principal, Kokrajhar Govt. College
General Members	Dr. Dimacha Dwibrang Mwchahary, Asso. Professor, Dept. of Mathematics
	Mrs. Sulochona Brahma, HoD, Dept. of Education
	Mr. Premjit Kr. Basumatary, Asso. Professor & HoD, Dept. of Geography
	Mr. Gobinda Boro, HoD, Dept. of Bodo
	Dr. Bimal Kanti Basumatary, Asso. Prof., Dept. of History
	Mr. Berlao K. Karjie, Asso. Prof., Dept. of Political
	Dr. Kamal Bodoso, Asso. Prof. & HoD, Dept. of Economics
	Dr. Basanta Kr. Das, Asso. Prof. & HoD, Dept. of Chemistry
	Mr. Ganesh Baro, Asst. Prof, Dept. of Bodo
	Dr. Gautam Mushahary, Asst. Prof, Dept of History
Ex-officio Members	Co-ordinator, IQAC
	President/Secretary, Kokrajhar Govt. College Teachers Association
	Librarian, Kokrajhar Govt. College

RUSA COMMITTEE, KOKRAJHAR GOVT. COLLEGE	
Principal, Kokrajhar Govt. College, DA	
Mr. Dipankar Basak, Asstt., Prof, Physics, Co-ordinator	
Dr. Basanta Kr Das, Asso. Prof, Chemistry, Member	
Mr. Pranchis Narzaree, Asst.Prof., & HoD, Computer Science, Member	
Mr. Ganesh Baro, Asstt., Prof., Bodo, Member	
Mr. Harbilash Basumatary, LDA, Member	

ACADEMIC COUNCIL	
Chairperson	Principal, Kokrajhar Govt. College
Convenor	Vice-Principal, Kokrajhar Govt. College
Ex-officio Members	Heads of all Departments (Both Science and Arts)
	President/Secretary, Kokrajhar Govt. College Teachers Association,
	Coordinator, IQAC, Ex-officio member
Co-opted Members	Mr. Ananias Hembrom, Asso. Prof, Dept. of Geography
	Mrs. Alpana Devi, Asso., Prof, Dept. of Education
	Dr. Dimacha Dwibrang Muchahary, Asso. Prof, Dept. of Mathematics

BUDGET & AUDIT SUB-COMMITTEE	
Chairperson	Principal, Kokrajhar Govt. College
Convenor	Dr. Kamal Bodosa, Asst. Prof. & HoD, Dept. of Economics
Members	Mrs. Sulochona Brahma, Asso. Prof. & HoD, Dept. of Education
	Mrs. Smritimoyee Sarma, Asst. Prof. & HoD, Dept. of Statistics
	Mr. Ganesh Baro, Asst. Prof., Dept. of Bodo
	Mr. Arup Sonowal, Asst. Prof., Dept. of Geography
	Mr. Dhiren Kr. Chetry, Asst. Prof., Dept. of Mathematics
Ex-officio members	Co-ordinator, IQAC
	President/Secretary, Kokrajhar Govt. College Teachers Association
	Librarian, Kokrajhar Govt. College

Garden sub-committee	
Chairperson	Principal, Kokrajhar Govt. College
Convenor	Mrs. Rajashree Nath, HoD, Botany & Vice Principal
Members	Mrs. Sulochona Brahma, Asso. Prof. & HoD, Dept. of Education
	Mr. Premjit Kr. Basumatary, Asso. Prof. & HOD, Dept. of Geography
	Mrs. Laimwn Brahma, Asst. Prof., Dept. of Education
	Mr. Bhisma Narayan Swargiari, Asst. Prof, Dept. of Botany
Ex-officio members	Co-ordinator, IQAC
	President/Secretary, Kokrajhar Govt. College Teachers Association
	Librarian, Kokrajhar Govt. College

Grievances Redressal Cell	
Chairperson	Principal, Kokrajhar Govt. College
Convenor	Dr. Bimal Kanti Basumatary, Asso. Prof., Dept. of History
Members	Mr. Premjit Kr. Basumatary, Asso. Prof & HoD, Dept. of Geography
	Mr. Gobinda Boro, Asso. Prof. & HoD, Dept. of Bodo
	Dr. Shickna John Wary, Asso. Prof & HoD, Dept. of English
	Dr. Dimacha Dwibrang Mwchahary, Asso. Prof, Dept. of Mathematics
	Mrs. Rumi Hazarika, Asso. Prof, Dept. of Assamese
	Mr. Berlao.K. Karjie, Asso. Prof., Dept. of Political Science
	Mrs. Aroti Basumatary, Asstt. Prof, Dept. of Education
Ex-officio members	Co-ordinator, IQAC
	President/Secretary, Kokrajhar Govt. College teachers Association
	Librarian, Kokrajhar Govt. College
	Hostel Superintendents of all Hostels

Extension Education Cell	
Chairperson	Principal, Kokrajhar Govt. College
Convenor	Mr. Ananias Hembrom, Asso. Prof., Dept. of Geography
Members	Mrs. Sulochana Brahma, HoD, Dept. of Education
	Mr. P.V. Narzary, Asstt. Prof, Dept. of English
	Mr. Loknath Goyary, Asst. Prof, Dept. of Bodo
	Dr. Suresh Kumar Nath, Asstt. Prof, Dept. of Chemistry
Ex-officio members	Co-ordinator, IQAC
	President/Secretary, Kokrajhar Govt. College teachers Association
	Librarian, Kokrajhar Govt. College
	Convenor, Consultancy & Career Counselling
Anti-Ragging Cell	
Chairperson	Principal, Kokrajhar Govt. College
Convenor	Mr. Barhungkha Mwshahary, Asso. Prof. & HoD, Dept. of Philosophy
Members	Mr. Premjit Kr. Basumatary, Asso., Prof & HoD, Dept. of Geography
	Dr. Bimal Kanti Basumatary, Asso. Prof, Dept. of History
	Dr. Deepak Basumatary, Asstt. Prof, Dept. of English
	Mr. Loknath Goyary, Asstt. Prof., Dept. of Bodo
	Mrs. Aroti Basumatary, Asstt. Prof., Dept. of Education
Ex-officio members	Supdt., Boys' Hostel, New Campus, KGC
	Supdt., Boys' Hostel, Old Campus, KGC
	Supdt., Girls' Hostel, KGC
	General Secretary, Kokrajhar Govt. College Students' Union
Women cell	
Chairperson	Principal, Kokrajhar Govt. College
Deputy Chairperson	Mrs. Rajashree Nath, Asso. Prof. & HoD, Botany & Vice-principal
Convenor	Mrs. Sulochana Brahma, Asso. Prof. & HoD, Dept. of Education
Joint Convenors	Mrs. Runu Debnath, Asso. Prof. & HoD, Dept. of Assamese
	Mrs. Banashree Bhardwaj, Asst. Prof., Dept. of Philosophy
Ex-officio members	President/Secretary, Kokrajhar Govt. College Teachers Association
	Coordinator, IQAC
	Representative of Kokrajhar Govt. College Students Union
	Monitress, Girls' Hostel
General Members	All lady members of teaching staff
	All lady members of non-teaching staff
	All female students

Consultancy, Career Counselling Cell & Placement Cell	
Chairperson	Principal, Kokrajhar Govt. College
Co-ordinator	Mr. Premjit Kr. Basumatary, Asso. Prof & HoD, Dept. of Geography
Asstt. Co-ordinator	Dr. Roselin Basumatary, Asst. Prof., Dept. of Economics
Members	Mrs. Rangili Brahma, Asst. Prof., Dept. of Political Science
	Mr. Russo Chhetry, Asst. Prof., Dept. of English
	Mr. Manoj Kr. Basumatary, Asst. Prof., Dept. of Sociology

College Canteen Sub-Committee	
Chairperson	Principal, Kokrajhar Govt. College
Co-ordinator	Mr. Berlao K. Karjie, Asso. Prof., Dept. of Political Science
Members	Mr. Premjit Kr. Basumatary, Asso. Prof., Dept. of Geography
	Dr. Dimacha Dwibrang Mwchahary, Asso. Prof., Dept. of Mathematics
	Mr. Ashok Kr. Saha, Asst. Prof., Dept. of Statistics
	Dr. Gautam Mushahary, Asst. Prof., Dept. of History
Ex-officio members	Co-ordinator, IQAC
	President/Secretary, Kokrajhar Govt. College Teachers Association

College Publication Sub-Committee	
Chairperson	Principal, Kokrajhar Govt. College
Convenor	Dr. Gauri Sankar Narzary, Asst. Prof., Dept. of Geography
Members	Mrs. Sulochana Brahma, Asso. Prof. & HoD, Dept. of Education
	Mr. Premjit Kr. Basumatary, Asso. Prof., Dept. of Geography
	Mr. Loknath Goyary, Asst. Prof., Dept. of Bodo
	Dr. Suresh Kr. Nath, Asst. Prof., Asst. Prof., Dept. of Chemistry
	Mr. Russo Chhetry, Asst. Prof., Dept. of English
	Dr. Urmimala Mahela, Asst. Prof., Dept. of English
Ex-officio members	Co-ordinator, IQAC
	President/Secretary, Kokrajhar Govt. College Teachers Association
	Librarian, Kokrajhar Govt. College

Hostel Management Sub-Committee	
Chairperson	Principal, Kokrajhar Govt. College
Convenor	Dr. Gauri Sankar Narzary, Asst. Prof., Dept. of Geography
Members	Mrs. Sulochona Brahma, Asso. Prof., & HoD, Dept. of Education
	Mr. Premjit Kr. Basumatary, Asso. Prof & HoD, Dept. of Geography
	Mr. Gobinda Boro, Asso. Prof & HoD, Dept. of Bodo
	Dr. Dimacha Dwibrang Mwchahary, Asso. Prof., Dept. of Mathematics
	Mr. Berlao K. Karjie, Asso. Prof., Dept. of Political Science
	Mr. Dhananjoy Narzary, Asst. Prof., Dept. of Botany
	Mrs. Aroti Basumatary, Asst. Prof., Dept. of Education
Ex-officio members	Co-ordinator, IQAC
	President/Secretary, Kokrajhar Govt. College teachers Association
	Superintendents of all the Hostels
	Monitor/Monitress of all the Hostels

Students' Affairs Sub-Committee	
Chairperson	Principal, Kokrajhar Govt. College
Convenor	Dr. Gautam Mushahary, Asst. Prof., Dept. of History
Members	Mr. Premjit Kr. Basumatary, Asso. Prof., Dept. of Geography
	Mr. Gobinda Boro, Asso., Prof. & HoD, Dept. of Bodo
	Dr. Dimacha Dwibrang Mwchahary, Asso. Prof., Dept. of Mathematics
	Dr. Bimal Kanti Basumatary, Asso. Prof., Dept. of History
	Mr. Berlao K. Karjie, Asso. Prof., Dept. of Political Science
	Mr. P. V. Narzary, Asst. Prof., Dept. of English
	Mrs. Aroti Basumatary, Asst. Prof., Dept. of Education
Ex-officio members	Co-ordinator, IQAC
	President/Secretary, Kokrajhar Govt. College teachers Association
	Prof-in-charges of all sections, KGCSU
	Superintendents of all the Hostels
	Monitor/Monitress of all the Hostels
	General Secretary, KGCSU
	Asstt. General Secretary, KGCSU
	General Secretary, KGCSLS

Prospectus Committee	
Chairperson	Principal, Kokrajhar Govt. College
Convenor	Mr. Purushattam Vaskar Narzary, Asst. Prof., Dept. of English
Members	Mr. Dipankar Basak, Asst. Prof., Dept. of Physics
	Mrs. Aroti Basumatary, Asst. Prof., Dept. of Education
	Mr. Jayanta Kr. Boro, Asst. Prof., Dept. of Hindi
	Mr. Russo Chhetry, Asst. Prof., Dept. of English
	Dr. Urmimala Mahela, Asst. Prof., Dept. of English
	Mr. Swler Basumatary Asst. Prof., Dept. of Political Science

Academic Calendar Sub- Committee	
Chairperson	Principal, Kokrajhar Govt. College
Convenor	Dr. Kamal Bodosa, Asso. Prof. & HoD, Dept. of Physics
Members	Mr. Dipankar Basak, Asst. Prof., Dept. of Physics
	Mr. Ganesh Baro, Asst. Prof., Dept. of Bodo
	Mr. Pranhcis Narzaree, Asst. Prof & HoD, Dept. of Computer Science

Routine Committee	
Chairperson	Principal, Kokrajhar Govt. College
Convenor	Dr. Kamal Bodosa, Asso. Prof. & HoD, Dept. of Economics
Members	Mr. Dhubajyoti Nath, Asso. Prof. Dept. of Economics
	Dr. Basanta Kr. Das, Asso. Prof. & HoD, Dept. Of Physics
	Mr. Dipankar Basak, Asst. Prof., Dept. of Physics
	Mr. Manoj Kr. Basumatary, Asst. Prof. & HoD, Dept. of Sociology

Phanindranath Brahma Memorial Trust	
Chairperson	Principal, Kokrajhar Govt. College
Members	Vice-Principal, Kokrajhar Govt. College
	Co-ordinator, IQAC
	Secretary, KGCTA
	General Secretary, KGCSU
	Supervising Assistant, Kokrajhar Govt. College
	Mr. B.K. Karjie, Asso. Prof., Dept. of Political Science

ICC (Internal Complaints Cell)

Chairperson	Principal, Kokrajhar Govt. College
Convenor	Mr. Sushanta Narzary, HoD, Dept. of History
Members	Mrs. Alpana Devi, Asso. Prof., Dept. of Education
	Dr. Hiralal Chaudhury, Asso. Prof., Dept. of Botany
	Dr. Kabita Patowary, Asst. Prof., Dept. of Chemistry
Swachata Committee	
Chairperson	Principal, Kokrajhar Govt. College
Nodal Officer	Mrs. Laimwn Brahma, Asst. Prof., Dept. of Education
Asstt. Nodal Officers	Mr. Jayanta Kr. Boro, Asst. Prof., Dept. of Hindi
	Mrs Rangili Brahma, Asst. Prof., Dept. of Political Science
Members	Mrs. Bhusana Das, Asst. Prof., Dept. of Philosophy
	Dr. Gunendra Sarma, Asst. Prof., Dept. of History
	Mrs. Pallavi Saikia, Asst. Prof., Dept. of Mathematics
Science Society	
President	Principal, Kokrajhar Govt. College
Vice-President	Mrs. Rajashree Nath, Vice-Principal & HoD, Dept. of Botany
Secretary	Dr. Shibu Basak, Asso. Prof. & HoD, Dept. of Mathematics
Joint Secretary	Dr. Basanta Kr. Das, Asso. Prof. & HoD, Dept. of Chemistry
Members	All faculties of Science stream of Kokrajhar Govt. College
Extension Service Cell	
Chairperson	Principal, Kokrajhar Govt. College
Convenor	Mr. Loknath Goyary, Asst. Prof., Dept. of Bodo
Members	Dr. Sickhna John Wary, Asso. Prof. & HoD, Dept. of English
	Dr. Bimal Kanti Basumatary, Asso. Prof., Dept. of History (NCC)
	Dr. Rajib Saha, Asst. Prof., Dept. of Bengali (NSS)
	Mr. Ganesh Baro, Asst. Prof., Dept. of Bodo (Scout & Guide)
Ex-officio members	Co-ordinator, IQAC
	President/Secretary, Kokrajhar Govt. College Teachers Association
	General Secretary, KGCSU
Disaster Management	
Chairperson	Principal, Kokrajhar Govt. College
Convenor	Mr. Ananias Hembrom, Asso. Prof., Dept. of Geography
Members	Dr. Gauri Shankar Narzary, Asst. Prof., Dept. of Geography
	Mrs. Mamata Narzary, Asso. Prof., Dept. of Political Science
	Dr. Moinul Haque, Asst. Prof., Dept. of Chemistry

Apart from the above mentioned committees, following committees also exist in the College:

- ❖ Examination Committee
- ❖ Admission Committee

ANNEXURE - I
AFFIDAVIT BY THE STUDENT

I, _____ (full name of the student with admission/registration/enrolment number)

s/o,d/o,Mr./Mrs./Ms. _____, having been admitted to _____ (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

(1) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

(2) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

(3) I hereby solemnly aver and undertake that

(a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.

(b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulation.

(4) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal or any law for the time being in force.

(5) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent
Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified that _____ (place) on this the _____ (day) of _____ (month), _____ (year).

Signature of deponent

Solemnly affirmed and signed in my presence on this day _____ (day) of _____ (month) _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER

ANNEXURE - II
AFFIDAVIT BY PARENT / GUARDIAN

I, Mr./Mrs./Ms. _____ (full name of parent/guardian) father / mother / guardian of _____ (full name of the student with admission/registration/enrolment number) _____, having been admitted to, _____ (name of the institution) _____ have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.

(1) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

(2) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

(3) I hereby solemnly aver and undertake that

(a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.

(b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

(4) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal or law any law for the time being in force.

(5) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent

Name :

Address :

Telephone/Mobile No. :

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this the _____ (day) of _____ (month), _____ (year)

Signature of deponent

Solemnly affirmed and signed in my presence on this day _____ (day) of _____ (month) _____ (year) after reading the contents of this affidavit.