



Govt. of Assam

OFFICE OF THE PRINCIPAL,
KOKRAJHAR GOVT. COLLEGE

P.O.& T.O.: KOKRAJHAR.
Dist.: KOKRAJHAR, BTC (ASSAM)

From: **Dr. Dimacha D. Mwchahary**
Principal
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No. KGC/Princ/2023/

Date: 11-01-2025

NOTICE INVITING QUOTATION (NIQ)

***Invitation for Quotations for Supply and Arrangement of Items for Proposed Visit of Hon'ble
Chief Minister of Assam***

In anticipation of the proposed visit of the Hon'ble Chief Minister of Assam, Dr. Himanta Biswa Sarma, for laying the **Foundation Stone of the Administrative Building** (of Rs. 10 Crore sanctioned under TNEIF Scheme) of **Kokrajhar University** at its new campus at **Baukhungri** on **28th January 2025**, sealed quotations are invited from reputed and eligible **Event Management Companies / Event Service Providers** for supplying and arranging the following items:

List of Items Required:

Sl. No.	Item Description	Quantity
1	Carpet (General Size)	50
2	Sound System	3
3	Pandal	2
4	Karahi	14
5	Sochpen	20
6	Balti (Bucket)	40
7	Hata	40
8	Jug	20
9	Tray	10
10	Gas Burner	13
11	Basin Set	2
12	Water Storage Drum	3
13	Tarpaulin	11
14	Halogen Light	8
15	Gamla	20
16	Terang Baxo	4
17	Light	2
18	Stage Flower	1
19	Bamboo Barricade (80 ft × 100 ft)	As required
20	Carpet All	As required
21	DG Generator	2

22	Audience Pandal (130 ft × 80 ft)	1
23	Plastic Chair	3000
24	VIP Chair	200
25	Wooden Chair	20
26	Tea Table	20
27	Dining Table	30
28	Green Room with Toilet	1
29	Stage (18 ft × 24 ft)	1
30	View Cutter Wall (1000 run feet)	1
31	Lecture Stand	2
32	Audience Pandal (70 ft × 80 ft)	1

Terms and Conditions:

1. **Submission Deadline:** Quotations must be submitted in sealed envelopes to the Office of the Principal, Kokrajhar Government College, by **20th January 2025 (1:00 PM)**.
2. **Validity:** The quotation should remain valid for a minimum period of **30 days** from the date of submission.
3. **Experience:** Bidders must have prior experience in handling similar events. Relevant documents or certificates should be attached.
4. **Cancellation Clause:** In the event of cancellation or rescheduling of the Hon'ble Chief Minister's visit, the work order issued to the selected firm shall stand automatically cancelled without any claim for compensation.
5. **Right to Accept or Reject:** The authority reserves the right to accept or reject any or all quotations without assigning any reason thereof.
6. **Payment Terms:** Payment will be made after successful completion of the event and submission of the invoice, subject to verification.

Principal
Kokrajhar Government College
Kokrajhar – 783370